NORTHLAND PUBLIC LIBRARY AUTHORITY
Governance Committee MEETING – Held in person and virtually, using Microsoft Teams
February 13, 2025 7pm

AGENDA and MEETING SUMMARY

I. Call to Order: Made by Ms. Sample at 7:01 PM. Present were Jayme Kostandinu, Dana Getz, Andrea Georgic, Irene Caliendo, Michael Smith, Amy Steele and Kelley Moten

II. Comments from the Public: (5 mins.) - NTR

III. New Business:

A. Agree upon 2025 Governance Committee priorities: use results of Board evaluation responses as guideline*
   a. Board Development Workshop, Saturday, March 22 around Strategic Planning
   b. Finalize Revision of On-Boarding program for new Board members
   c. Consider adding Board Recruitment as future focus later in the year

B. Public Comment Procedure – update – Committee members agreed there is a need to allow both Remote/Virtual as well as In-Person public comment types. It was also agreed there is a benefit of addition of public comment for Agenda items separate from a generalized public comment period during Board meetings. This would be separated out in the Board Meeting agenda. Additional discussion centered around the appropriate way for public to distribute any materials to the board either electronically or in-person depending on the type of attendance by said patron at the Board meeting.

C. 2025 Board Retreat
   1. March 22, 2025 8 a.m. at McCandless Council Chambers
   2. Create agenda:
      Topic(s):
      a. State of the Library address – Amy Steele
      b. Strategic plan assessment “where we are and where we are going” . It was clarified by the committee that Ms. Moten can will the board workshop with content around the Strategic Plan until 12:00 pm. Ms. Moten will be presenting several different subjects to the board regarding the Strategic Planning for 2025.
      c. Board Advocacy and Talking points to budget? The committee members agreed that this would not be covered during the Workshop to allow time for the other items.

D. Board Evaluation Survey – 2025 Survey? The committee members briefly discussed possibility of a follow up survey. This will be tabled for 2025 until the 2024 survey results are fully vetted.

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IV. Unfinished Business:

A. New Board member orientation revision: Review latest edit before presentation to full Board: The committee members briefly discussed the final revision. This will be mentioned to the full board for their perusal during the committee updates section of the next Board meeting.

B. Board Member – Qualifications and Responsibilities – review document: This document is ready for full Board approval. Will be presented in a future Board meeting.

C. Approval of November 14, 2024 meeting summary: Meeting summary was approved.

V. Adjournment: Meeting was adjourned at 8:32 pm.

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