NORTHLAND PUBLIC LIBRARY AUTHORITY
Governance Committee MEETING – Held in person and virtually, using Microsoft Teams
November 13, 2025 7pm

MINUTES

I. Call to Order: Made by Casey Sample at 7:04 PM. Present: Casey Sample, Andrea Georgic, Irene Caliendo, Dana Getz, and Amy Steele. Excused: Michael Smith.

II. Comments from the Public: None.

III. New Business:

A. Board Vacancies: Update: Bradford Woods has appointed Noelle Ivankevich to finish the remainder of Tom Kosmala's 5-year appointment starting in January 2026. Franklin Park has just posted their committee vacancies.

IV. Unfinished Business:

A. New Board member orientation revision: Review latest edit before presentation to full Board: Some updates made based on Caliendo and Steele's recommendations. Will present to the Board at the December Meeting.

1. **Training checklist:** Georgic revised the checklist. A few links need to be added to the checklist.
2. **Board Portal buildout:** Plan to redesign the Board Portal in 2026. Will review survey results again in 2026.

B. Articles of Incorporation: review: Solicitor Gilda Arroyo advised reviewing before Steele's retirement. The Articles of Incorporation need to be updated and filed with the State every fifty years. Steele and Sample will meet with the solicitor to determine the subsequent timeline for this.

C. Approval of May 8, 2025 meeting summary: A motion to approve the previous meeting summary, with editorial changes including the addition of Casey Sample to the attendees and corrected spelling of Amy Steele's last name, was made by Amy Steele. The summary was approved with 3 votes in favor and 2 abstentions (Caliendo, Getz).

V. Comments for the Public: None.

VI. Adjournment: A motion to adjourn the meeting was made by Irene Caliendo. The motion passed unanimously and the meeting was adjourned at 7:53 PM.

DRAFT