NORTHLAND PUBLIC LIBRARY AUTHORITY
Finance Committee
BOARD MEETING – Held in person and virtually, using Microsoft Teams
September 12, 2024 7:00
MINUTES

Call to Order: 7:10 PM

Roll Call: Tom Kosmala, Karrie Lukin, Mike Smith, Rusti Null, Bob Lukitsch, Amy Steele

Comments from the Public: (5 mins.) There were none.

New Business:

A. 2025 Draft Budget – Amy reported that she has heard no concerns from the Municipalities so the current version of the 2025 Draft Budget will be presented to the Authority Board on Tuesday, September 24th for approval. It will then be sent to the Municipalities for approval – they have 60 days to approve it and silence is consent. There was a question regarding whether interest earned on grant funds are returnable to the Grantee and Amy explained that there is only one that isn't reimbursement based (Northland pays and then bills Grantee) and there is no such provision in that grant's contract for repayment of interest earned.
B. New Northland Project- In response to a question about the funding gap as presented on the Project Budget, Amy announced that the Northland Public Library Foundation has stepped up to guarantee coverage of the gap, net of fundraising through its Capital Campaign.
C. Capital Improvement Plan – The five-year projection for Capital Expenditures was reviewed with an explanation that, with the large draws to fund the New Northland Project, the remaining projects will require additional external funding to accomplish. Staff intends to seek grants to support replacing the parking lot with permeable materials and will look into using the C-PACE guaranteed loan program to fund the replacement of windows and doors and lighting with energy saving components. There was a question about the maintenance associated with the permeable paving and Amy responded that we are aware of the need to periodically vacuum the permeable sections of the parking lot. There was also a suggestion that, since McCandless would be in a position to receive a credit from this project, they may be willing to help fund it.
D. Amy also provided an overview of the assistance the Library has received from Sherry Murray in receiving donated materials, such as office furniture, lawn furniture and maintenance equipment, and has agreed to provide free storage in her basement for the items that need to be stored

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offsite during construction, which will save the Library hundreds of dollars by not having to rent a storage unit.

Approval of Minutes from the July 11, 2024 Meeting: Karrie moved acceptance, Rusti seconded and the motion carried unanimously.

Adjournment: Karrie made a motion to adjourn at 8:05 PM, which Rusti seconded and it then passed unanimously.

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