NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

August 12, 2025, 7:00 p.m.

MINUTES

I. Call to Order: The meeting was called to order at 7:02 PM. Present: Tom Kosmala, Dana Getz, Nicholas Yon, Kati Coleman, Kelley Moten, Bob Lukitsch, Amy Steele and Lisa Akenhead (Alexis McKinley & Kim Englert were excused)

II. Comments from the Public: None.

III. New Business:

a. New Northland Project
   i. Review of Project Status - Bob Lukitsch & Amy Steele (30 mins.)
      1. Sprinkler System – the pumps have arrived as well as the panel with installation slated for the week of August 18. The fire rated door is installed and the intumescent paint has been applied to the outside walls of the sprinkler room. There are some delays with getting Merit Electric to begin their work right away, but Staff is looking at all options to expedite their phase of the project, including conversion of the generator to temporarily run on propane. Currently the Merit work is slated to begin the week of August 25.
      2. Furniture – anticipated delivery dates are the 25th/26th and September 5th. Lower-level entry benches are under construction and are expected to be installed the week of the 25th.
      3. Landscaping – A sub-committee is currently working on this but the area around the new entrance available for planting shrank as a result of additional limestone blocks installed to deal with an issue with the block installed on the lower façade. But the sub-committee is able to expand the scope outside of that limited space. It was noted that the limestone blocks used in the walls are acidic which will need to be considered when choosing plants for that area. The decision was made to use a 10 inch edging along the front wall beyond the limestone block to keep the slope of the dirt reasonably flat. It was reported that outreach to various landscapers found little interest due to the limited scope of the project but it is hoped that Paul Anderson,

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already on-board to plant the large Maple Tree to the north of the new addition would be willing to help the sub-committee with this work.

4. Upstairs Restroom – This project is delayed but still in motion.
5. Signage – Power is installed and the signs are in production.

b. What's next
    i. Security system – Staff explained that the aging current system is getting unreliable and entertained a proposal for a more modern replacement system from the Wilson Group was well received but the price was reflective of its advanced capabilities. It was decided that we would revisit it after the current Project is complete and cost estimate for the Upstairs Restroom is in hand.
    ii. Parking Lot – paving & lights – We also need to replace all of the remaining older windows and door, door counters, and our security system so this will require a prioritization process as the list of projects is revised post-project.

c. Cancel August 18 meeting due to building closure – the Committee agreed to cancel the August 18 meeting, due to the building closure associated with the Sprinkler Pump project.

IV. Unfinished Business:
    a. None

V. Minutes from July 14, 2025 meeting: Dana made a motion to accept the Minutes of the July 14 meeting, seconded by Amy and the motion passed unanimously.

VI. Comments from the Public: None

VII. Adjournment: Dana moved adjournment of the Meeting, Kelley seconded and the Meeting was adjourned at 7:43 p.m.

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