NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

September 15, 2025, 2:00 p.m.

MINUTES

I. Call to Order: The meeting was called to order at 2:02 PM. Present: Tom Kosmala, Dana Getz, Nicholas Yon, Alexis McKinley, Kati Coleman, Kelley Moten, Bob Lukitsch, Amy Steele and Lisa Akenhead and Kim Englert.

II. Comments from the Public: None.

III. New Business:

a. New Northland Project
   i. Review of Project Status - Bob Lukitsch & Amy Steele (30 mins.)
      1. Sprinkler System – Delays continue to plague this project. Merit's work is currently delayed due to the power company not responding to requests to unlock their external connection cabinet. A power disconnect/reconnect must also be scheduled with the power company and they will not schedule it until all the electrical work is done, and can take up to another week once requested. We will also need an electrical inspection (which thankfully is not expected to delay the start up) and a (pump system) manufacturer inspection which requires an out of state inspector to come on site. All other inspections are expected to occur in the next few weeks. Building Inspector Mike McClain stopped out to take a look around and saw no (additional) issues that need to be addressed. The exterior benches will need some additional work for both appearance and safety aspects.
      2. Furniture –Remaining deliveries are expected soon and that will wrap up this phase of the Project.
      3. Landscaping – Planting is ready to move forward as soon as the sub-committee can meet again and make some final decisions.
      4. Upstairs Restroom – The contract with Clark has been signed so this Project is ready to begin moving forward soon.
      5. Signage – Wayfinding exterior signs have been installed, and the rear entrance sign only needs the new panels to be

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complete. The main entrance sign needs some additional material before work can begin. There was a discussion about the Commonplace Coffee signage requests and the Committee decided that the signage and decorations on the front windows was not necessary.

b. What's next
    i. Security system – Staff reiterated the need for this to be moved to the closer on the "next up" list. The quote we received was $70,000 so other quotes will need to be solicited and some grant funding requested before moving forward on this project.
    ii. New Upper Level Vestibule – the doors upstairs are becoming difficult to lock and this project probably needs to be put on a fast track.

IV. Unfinished Business:
    a. None

V. Minutes from August 15, 2025 meeting: Tom made a motion to accept the Minutes of the August 15 meeting, seconded by Amy and the motion passed with three abstentions.

VI. Comments from the Public: None

VII. Adjournment: Kim moved adjournment of the Meeting, Dana seconded and the Meeting was adjourned at 3:19 p.m.

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