NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

April 14, 2025, 2:00 p.m.

MINUTES

I. Call to Order: The Meeting was called to order at 2:04 PM.
Present: Tom Kosmala, Dana Getz, Kim Englert, Nicholas Yon, Alexis McKinley, Jayme Kostandinu, Kati Coleman, Kelley Moten, Bob Lukitsch, Amy Steele

II. Comments from the Public: (5 mins.) None

III. New Business:

a. New Northland Project
   i. Review of Project Status - Bob Lukitsch & Amy Steele (15 mins.)
      1. Sprinkler System – Staff is looking into the possibility of the Library buying the pump to avoid sales tax, and is also working to get alternate pricing from local CoStars vendors.
      2. Exterior stairs –R3A has tentatively accepted responsibility for repairing the deficient exterior stairways and have submitted a claim to their Insurance Co. They recently directed our Solicitor to direct all communications on the issue to their attorney.
      3. Upper level flooring – 95% done with only a small area adjacent to the vestibule and trim still to do. Arrival of the lighting for that area is currently delayed and so Sargent has been asked to provide temporary lighting in that area for the Gala. The paining in that area is scheduled to be completed by the Gala.
      4. Furniture – Kelley has taken lead on finalizing the furniture acquisition plan.
   ii. Update on Café - Subcommittee
      1. Lease – Has been agreed upon and approved – currently awaiting receipt of signed copy.
   iii. Landscaping – Amy announced that we received a $5,000 donation from a local Garden Club for acquisition of trees and shrubs, and she is currently working with the landscaper who

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provided the State Street Maple Tree in the learning garden on what to buy and where it will go. There was much discussion surrounding this issue and the consensus was that we needn't rush this and that we need a plan (and possibly professional help).

iv. Sign - Amy mentioned that the Foundation Board had approved the funding (up to $50,000) and after some discussion about how to best to proceed, it was determined that the Foundation will be asked to acquire the signage and donate it to the Library.

IV. Unfinished Business:
a. None

V. Minutes from March 17, 2025 meeting (3 mins.) Dana made a motion to accept the Minutes of the March 17 meeting, which as seconded by Kim E. and the motion passed unanimously.

VI. Comments from the Public: (5 mins.)
a. None

VII. Adjournment: Dana moved to adjourn the meeting which was seconded by Amy, and the motion passed unanimously at 3:23 PM.

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