NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

November 11, 2025, 7:00 p.m.

MINUTES

I. Call to Order: The meeting was called to order at 7:00 p.m. Present: Tom Kosmala, Dana Getz, Nicholas Yon, , Kati Coleman, Kelley Moten, Bob Lukitsch, and Amy Steele (Lisa Akenhead, Alexis McKinley and Kim Englert were excused).

II. Comments from the Public: (5 mins.) None

PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

III. New Business:

a. New Northland Project
   i. Review of Project Status - Bob Lukitsch & Amy Steele (30 mins.)
      1. Sprinkler System – anticipated schedule, updated costs, Staff is still working to get the fire pump and generator up and running. Due to repeated delays in the gas line work, staff has begun exploring propane as a temporary generator fuel source. The gas line work is currently on hold due to a back ordered part needed to bring the line up to meet the gas meter location. The gas company will not schedule the work until the line is completed and they are currently projecting a minimum of 10 days to install the meter one the request is made. The trenches through the parking lot will need to remain until spring when they can be properly patched with asphalt.

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2. Furniture – furniture is all in place but the upstairs curved bookcases came in damaged and are scheduled to be repaired by the vendor. Amy explained that we didn't purchase any new furniture for downstairs in the open area and may decide to use the furniture that used to occupy the Point in that area. Computers are already in place at the new Circ desk and ready to use. Book Nook is taking shape with slat wall, shelving and a new desk.
3. Landscaping – a sub-committee worked up a design and Tom has identified a landscaper who can work with us to put it into place.
4. Upstairs Restroom – no new information on this at this time.

IV. Unfinished Business:
   a. The work on the upstairs flooring/transitions remediation plan that Staff accepted is to be done in December.
   b. The space for the freezer in the café is too small but can be modified to work (FMS has agreed to do this).
   c. There is an issue in the parking lot with water pooling in the area between the two new handicapped parking spots, FMS has been made aware and is working with the sub-contractor to remedy the situation.

V. Minutes from September 15, 2025 meeting (3 mins.) Dana made a motion to accept the Minutes of the September 15 meeting, seconded by Kelley and the motion passed unanimously.

VI.

VII. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will

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be communicated to the entire Authority Board.

VIII. Adjournment: Amy moved adjournment of the Meeting, Kati seconded and the Meeting was adjourned at 7:25 p.m

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