NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

January 20, 2025, 2:00 p.m.

MINUTES

I. Call to Order: The meeting was called to order at 2:00 PM – In attendance were Tom Kosmala (Chair), Irene Caliendo (Authority Board President), Dana Getz (Authority Board Vice-President), Amy Steele, Nicholas Yon, Alexis McKinley, Robert Lukitsch, Jayme Kostandinu, Kati Coleman, Kim Englert, Susan Claus (guest) and Sophia (guest). (Kelley Moten was excused).

II. New Business:

a. New Northland Project

i. Review of Project Status (Bob Lukitsch & Amy Steele) (20 mins.) Amy announced that the tile upstairs is being removed (after hours) and that they are moving walls downstairs in anticipation of removing the tile there. Further noted was that the hole in the floor has been filled in and electrical connections for lighting in this area upstairs has been roughed in. It is planned to have the upstairs renovations finished by the end of February, allowing the (early) occupancy of this area. The (new) Teen Area downstairs is also taking shape. One fairly major issue encountered is a gap between the existing structure and the steel for the new structure is wider than anticipated, requiring a new set of supports to be added to the existing steel of the new structure to support the roof across this gap. Planning continues on the upstairs restroom and costs for that may be higher than originally anticipated, and the remedy for that is to keep the contingency spending low enough to allow the excess contingency funds to cover the higher cost of the restroom. One positive development is that the (delegated) design drawings for the exterior framing that were originally expected in February are now expected to arrive January 28.

ii. Update on Cafe (20 mins.) – Subcommittee

1. RFP – A total of 7 very diverse proposals were received and are being narrowed to a few finalists for more serious discussions before a recommendation is made. In response

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to a question about the timeline, Amy explained that the process should be completed by the end of February so that a recommendation can be made to the Authority Board in March. In response to another question regarding whether there were any unexpected aspects of the proposal, Amy pointed to the various ways the vendors proposed to tie into the Library's mission.

iii. Upstairs Rest Room – Amy explained that the now expected higher price is posing challenges but that meetings between Staff, the architects and interested members of the public continue as are efforts to raise additional grant funding.

III. Other business – Amy mentioned that we need to refocus on the furnishings for the new space, and that we received a proposal to perform updating to the fire safety system in the amount of $7,700.

IV. Minutes from November 12, 2024 meeting (3 mins.) Amy moved approval of the Minutes from the December Meeting, Tom seconded it and the motion to approve passed.

V. Comments from the Public: (5 mins.) None

VI. Adjournment: Kim made a motion to adjourn the meeting at 2:30, which was seconded by Dana – the motion passed unanimously.

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