NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

March 17, 2025, 2:00 p.m.

AGENDA

I. Call to Order: The Meeting was called to order at 2:10 PM.

II. Comments from the Public: (5 mins.) None

III. New Business:

a. New Northland Project

i. Review of Project Status - Bob Lukitsch & Amy Steele (15 mins.) Amy began with a quick overview of current ongoing work and mentions that there was no further delays which means the target date for completion remains June 4.

1. Sprinkler System – There remains little known about the parameters of this item, beyond the fact that it must be completed in order to get an Occupancy Permit for the new space. Staff is looking into having ABC replace the sprinkler heads, to save money and time.
2. Exterior stairs – The Building Inspector has failed the exterior stairs, which means the must be redone to code, which is a full 11 inches per tread, and two railings for each set of stairs. There was quite a bit of discussion about the proposed fix, which involves taking the stair treads off the underlying slab and repouring the new steps over the existing slab. There was considerable support for taking the entire slab out and repouring the stairs and slab, as it was felt the less expensive approach may lead to increased maintenance, or even replacement cost in the future. It was recommended that we get a cost for the full replacement as well as the over-pour.
3. Upper level flooring – To be laid the week of March 24 and it is expected to produce smells that will hopefully be able to be mitigated by keeping the doors open.
4. Furniture – Some Staff took a field trip to visit two showrooms and the takeaway is that it will be difficult to

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source all of the needed furniture from either of these vendors within the allotted budget. Some may need to be sourced from a discount broker, or purchased second hand.

ii. Update on Café - Subcommittee
    1. Lease – The chosen Vendor has responded with suggestions and Amy, with the Solicitor's assistance is working to reconcile the differences so that we can move forward on obtaining Board approval.

iii. Upstairs Rest Room – Amy Steele (5 mins.) Amy mentioned that this Project is currently on hold until more is known about the cost overruns on the New Entrance.

iv. Amy mentioned that Nicholas and Alexis are looking at the possibility of replacing the two entrance signs as part of the New Northland project, although no funding is currently in place for this work.

IV. Unfinished Business:
    a. None

V. Minutes from February17, 2025 meeting (3 mins.) Kim E. made a motion to accept the Minutes of the February 17 meeting, which as seconded by Dana and the motion passed unanimously.

VI. Comments from the Public: (5 mins.)
    a. None

VII. Adjournment: Dana moved to adjourn the meeting which was seconded by Nicholas, and the motion passed unanimously at 3:32 PM.

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