NORTHLAND PUBLIC LIBRARY PREAPPROVED VENDORS
Approval Requested by NPLA Board
9/16/2026
Preapproved Vendors for Purchases in Excess of $5,000

Vendor	Materials
ABC Fire Extinguisher Inc	Fire & Security Products/Services
ABDO	Books
ADP	Payroll Service
Allegheny County Library Assoc.	Bookmobile, down loadable books
Amazon	Books, CDs, videos
Ameritas	Dental Insurance
Amish Yard	Outdoor Furniture
Appleseed	Books
Babb, Inc.	FSA/HRA Administration
Blackstone Publishing	Electronic Media Collection Materials
Brodart	Library supplies
Burk Landscaping LLC	Landscaping and snow plowing
Carnegie Library of Pittsburgh	Collection/Services
Cintas	Janitorial Supplies
CleanNet USA	Cleaning Services
Colker Janitorial Supplies	Janitorial Supplies
Combustion Service & Equipment	HVAC Maintenance & Repair
Constant Contact	Marketing Outreach
Demco	Library supplies, books, furniture
Direct Image	Copier supplies/maintenance
Eastern Alliance	Workers Comp Insurance
Electronic Information Network	Internet service/computer products/leases
Envisionware	RFID vendor
Findaway World	Play Aways
First Energy (formerly Penn Power)	Utilities
Helcim	Credit Card Processing
In Book Page	Adult Services Periodicals
Ingram	Books
KJS Services	Snow Plowing
Logmein.com (formerly Jive Cloud Phone Service)	Telephone Syetem
Lowes	Maintenance Supplies
Manhattan Life	Health Insurance
McCall, Scanlon & Tice	Audit Sevices
Mertz Plumbing	Plumbing services
Midwest Tape	Books
MTSA	Sanitary Sewer Utility
Otis Elevator	Maintenance contract for elevator
OVD Insurance	Insurance Broker (Cyber Policy)
PA Department of Revenue	Payroll taxes

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PA Unemployment Compensation Fund	Unemployment Insurnance
Proquest	Electronic Collection Items
R3A	Archetect/Design Services
Ralph Scherer & Sons	Door & lock service & repair
Rick Hartman Plumbing	Plumbing services
Sam's Club	Book nook supplies
Scherer Electric	Electrical services
Scholastic	Books
Selective Insurance Company	Building & Liability Insurance
Showcases	Audio, video, DVD cases
Steel City Paper & Supply	Computer paper supplies
Strassburger, McKennam Gutnick and Geftsky	Legal Services
The Library Store	Library Supplies & Furnishings
UPMC	Health Insurance
US Treasury	Payroll taxes
Value Line	Investment information products
West View Water Authority	Water Utility
Wilson Group	Postage Meter & Printer/Copier Sales/Service
WT Cox	Magazine subscriptions

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Northland Public Library Authority
Statement of Activity & Budget Analysis
January 2021 - December 2027

	Percentage Change	Jan - Dec 2027 Budget (Requested)	Jan - Dec 2026 Actual (Projected)	Jan - Dec 2026 Budget (Approved)	Jan - Dec 2025	Jan - Dec 2024	Jan - Dec 2023	Jan - Dec 2022	Jan - Dec 2021
Revenue									
4000 Municipal Support									
4005 Mcpl Support - Bradford Woods	**3.62%**	28,916	27,905	27,905	24,879	29,300	29,067	25,960	25,960
4010 Mcpl Support - Franklin Park	**6.53%**	431,665	405,205	405,205	377,873	388,574	363,139	344,861	344,861
4015 Mcpl Support - Marshall	**3.76%**	248,359	239,365	239,365	227,787	227,725	229,121	214,743	211,629
4020 Mcpl Support - McCandless	**3.00%**	738,543	717,063	717,063	692,155	671,342	664,350	648,463	641,905
4025 Mcpl Support - Ross	**3.34%**	613,950	594,085	594,085	569,692	545,406	511,987	512,687	512,687
Total 4000 Municipal Support	**3.92%**	**2,061,433**	**1,983,623**	**1,983,623**	**1,892,386**	**1,862,347**	**1,797,664**	**1,746,715**	**1,737,042**
4100 Other Government Support									
4105 State Support	**0.00%**	323,444	346,408	323,444	323,444	323,444	320,215	273,138	273,138
4110 County Support	**3.00%**	572,676	555,996	555,996	555,200	536,425	742,848	570,761	543,582
4115 Table Gaming Revenue	**4.84%**	65,000	52,064	62,000	65,298	41,390	62,740	62,435	47,274
4120 Federal Support		-		-	-	-	346,790	17,763	872,212
Total 4100 Other Government Support	**2.09%**	**961,120**	**954,468**	**941,440**	**943,942**	**901,259**	**1,472,593**	**924,098**	**1,736,206**
4200 Grants & Donations									
4205 Foundation Grants	**21.43%**	425,000	351,251	350,000	511,761	213,287	179,220	178,082	180,846
4206 Foundation Grants (In Kind)				-	118,682				
4210 Other Grants & Donations	**16.67%**	35,000	21,342	30,000	41,084	26,075	280,453	22,594	52,666
Total 4200 Grants & Donations		**460,000**	**372,594**	**380,000**	**671,526**	**239,362**	**459,672**	**200,677**	**233,511**
4250 Capital Grants									
4252 Capital Grants - State				-	2,050,000	-	-	-	-
4255 Capital Grants - Other				-	5,000	-	-	-	-
Total 4250 Capital Grants		-		-	**2,055,000**	-	-	-	-
Total 4300 Library Operating Revenues	**-3.37%**	**43,000**	**56,323**	**44,500**	**27,950**	**33,423**	**44,502**	**58,213**	**33,006**
4405 Semi-Annual Book Sales	**6.67%**	24,000	25,443	22,500	24,136	21,198	17,834	16,998	8,578
Total 4500 Store Sales	**-17.77%**	**48,600**	**58,623**	**59,099**	**43,402**	**50,707**	**50,334**	**42,897**	**26,680**
4705 Misc. Income	**66.67%**	5,000	10,000	3,000	3,035	1,440	4,373	1,383	15,770
Total 4705 Misc. Income	**66.67%**	**5,000**	**10,000**	**3,000**	**2,965**	**1,524**	**4,507**	**1,383**	**15,770**
5000 Interest Income - Operating	**0.00%**	55,000	44,478	55,000	64,619	94,920	161,320	41,440	778
5001 Interest Income - Capital	**40.00%**	35,000	56,078	25,000	55,617	101,518	-	-	-
Total Revenue	**5.09%**	**3,693,153**	**3,561,631**	**3,514,162**	**5,781,543**	**3,306,258**	**4,008,426**	**3,032,420**	**3,791,571**
Gross Profit	**5.09%**	**3,693,153**	**3,561,631**	**3,514,162**	**5,781,543**	**3,306,258**	**4,008,426**	**3,032,420**	**3,791,571**
Expenditures									
Total 6000 Payroll Expense	**6.91%**	**2,227,831**	**1,984,852**	**2,083,923**	**1,998,048**	**1,938,265**	**1,826,553**	**1,746,970**	**1,797,540**
Total 6100 Other Employment Expense	**9.29%**	**458,339**	**419,382**	**419,382**	**367,501**	**391,824**	**334,955**	**314,693**	**306,353**

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Total 6201-0000 Collection Purchases - Print	**1.10%**	**242,000**	**239,363**	**239,363**	**228,959**	**214,911**	**187,385**	**199,617**	**229,818**
Total 6202-0001 Collection Purchases - Electronic	**37.36%**	**120,000**	**87,364**	**87,364**	**74,446**	**67,337**	**80,820**	**68,700**	**50,442**
Total 6203-0001 Collection Purchases - Other	**2.00%**	**69,000**	**67,650**	**67,650**	**71,815**	**67,425**	**72,450**	**77,724**	**81,061**
6204-6405 Processing Costs	**6.45%**	16,500	14,907	15,500	16,529	16,271	15,974	22,336	18,660
Total 6300 Programming & Events	**6.67%**	**16,000**	**19,696**	**15,000**	**12,161**	**17,169**	**16,819**	**16,240**	**15,243**
Total 6400 Other Library Operations	**-5.05%**	**9,400**	**9,092**	**9,900**	**19,018**	**21,078**	**20,508**	**18,931**	**8,353**
Total 6500 Administrative Expenditures	**3.51%**	**79,550**	**95,312**	**76,850**	**77,135**	**68,764**	**77,126**	**80,567**	**58,545**
Total 6600 Marketing & Comm.	**0.00%**	**6,000**	**3,601**	**6,000**	**2,464**	**2,433**	**5,330**	**4,333**	**1,946**
Total 6700 Computer Expense	**13.72%**	**60,500**	**51,877**	**53,200**	**58,784**	**46,477**	**68,980**	**81,369**	**70,518**
Total 6800 Building & Equipment	**38.11%**	**198,183**	**207,200**	**143,500**	**156,245**	**127,461**	**121,195**	**119,675**	**103,358**
Total 6900 Travel, Training & Apprec.	**62.14%**	**11,350**	**11,022**	**7,000**	**7,454**	**7,773**	**4,272**	**5,208**	**3,738**
Total 8000 Miscellaneous Expenses	**6.25%**	**8,500**	**8,500**	**8,000**	**3,320**	**11,515**	**9,069**	**10,766**	**4,974**
9000 Depreciation	**-33.73%**	**170,000**	**170,000**	**256,530**	**165,180**	**106,531**	**142,946**	**160,309**	**160,309**
Total Expenditures	**5.85%**	**3,693,153**	**3,389,818**	**3,489,162**	**3,259,061**	**3,105,233**	**2,984,381**	**2,927,436**	**2,910,858**
Net Operating Revenue		**0**	**171,813**	**25,000**	**2,522,482**	**201,025**	**1,024,045**	**104,984**	**880,713**
Other Revenue									
4900 Gain/Loss on Disposition of Asset		-		-	-	(20,018)	(10,633)	-	-
Total Other Revenue		**-**		**-**	**-**	**(20,018)**	**(10,633)**	**-**	**-**
Net Other Revenue		**-**		**-**	**-**	**(20,018)**	**(10,633)**	**-**	**-**
Net Revenue		**0**	**171,813**	**25,000**	**2,522,482**	**181,007**	**1,013,412**	**104,984**	**880,713**

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APPLICATION OF WEIGHTED FORMULA 2027 BUDGET

APPROVED by Municipalities on: 11/11/2025

POPULATION ESTIMATE			
	July 1, 2025 Census Estimate	% of TOTAL	20%
Bradford Woods	1,126	0.012904	0.002581
Franklin Park	14,978	0.171648	0.034330
Marshall Twp.	10,499	0.120319	0.024064
McCandless	28,439	0.325911	0.065182
Ross Twp.	32,218	0.369218	0.073844
TOTAL	87,260	1.000000	0.200000

ASSESSED VALUATION Allegheny County website: certified taxable value as of January 10, 2026			20%
Bradford Woods	143,092,183	0.015500	0.003100
Franklin Park	1,829,534,412	0.198184	0.039637
Marshall Twp.	1,826,775,279	0.197885	0.039577
McCandless	2,812,705,405	0.304686	0.060937
Ross Twp.	2,619,395,573	0.283745	0.056749
TOTAL	$ 9,231,502,852	1.000000	0.200000

Usage data from July 1, 2025 through June 30, 2026					
Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	13,849	33	13,882	0.013911	0.008346
Franklin Park	223,803	1,454	225,257	0.225724	0.135434
Marshall Twp.	94,116	418	94,534	0.094730	0.056838
McCandless	380,579	5,534	386,113	0.386913	0.232148
Ross Twp.	273,931	4,216	278,147	0.278723	0.167234
TOTAL	986,278	11,655	997,933	1.000000	0.600000

Municipal Contribution				Municipal PER CAPITA
Bradford Woods	$ 28,916	0.014027	$ 2,061,433	$25.68
Franklin Park	$ 431,665	0.209400	$ 2,061,433	$28.82
Marshall Twp.	$ 248,359	0.120479	$ 2,061,433	$23.66
McCandless	$ 738,543	0.358267	$ 2,061,433	$25.97
Ross Twp.	$ 613,950	0.297827	$ 2,061,433	$19.06
TOTAL*	$ 2,061,433	1.000000		$ 23.62

* Due to the number of decimal places used in the formula calculation for individual municipal contributions this total may not display properly.

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Northland Public Library Authority
2027 Budget Support Document
Five Year Capital Improvement Plan

	2026	2027	2028	2029	2030	Totals
EXPENDITURES:						
New Northland Addition	667,690					667,690
Rest Room Upstairs	130,000					130,000
Downstairs Restroom Remodel					500,000	
New Windows & Doors	150,000	150,000	150,000			450,000
Flooring upgrades			100,000	100,000	100,000	300,000
Computer Center		150,000	150,000			300,000
Lighting Upgrade		40,000				40,000
Security System	30,000					30,000
Fire Alarm System			40,000			40,000
Parking Lot	27,687	30,000	30,000	30,000	30,000	147,687
Emergency Power System				350,000		350,000
Total	1,005,378	370,000	470,000	480,000	630,000	2,955,378

(Capital Improvement Funding Analysis)

	2026	2027	2028			Totals
FINANCING ACTIVITIES:						
Beginning Balance Capital Improvement Fund	1,641,874	981,496	921,496	771,496	786,496	
Expenditures (actual or projected)	1,005,378	370,000	470,000	480,000	630,000	2,955,378
External Grant Funding (obtained or anticipated)†		100,000	100,000	250,000	500,000	950,000
External Loan Funding (C-PACE)	150,000					150,000
Internal Transfers (actual or estimated) with Earnings	195,000	210,000	220,000	245,000	255,000	1,125,000
Balance to be Carried Forward Capital Improvement Fund	981,496	921,496	771,496	786,496	911,496	

† Grant Funding for years 2024 and 2025 is already secured. Failure to obtain grant funding in the projected amounts in years 2026 and beyond will necessitate the curtailment, delay or elimination of some of the projects listed in this Plan.

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NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
August 25, 2026, 7:00pm
MINUTES

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I. **Call to Order & Roll Call:** The meeting was called to order by Mike Smith at 7:01 PM. Present: Victoria Barnosky, Alan Cech, Dana Getz, Noelle Ivankevich, Sarah Poweska, and Mike Smith. Excused: Casey Sample and Varshini Sentilkumar. Also present: Amanda DeKnight, Kelley Moten, Bob Lukitsch, Nicholas Yon, Alexis McKinley, Gilda Arroyo, Tony Dills, Courtney Bonnet, Adrianne Krings, and Ramona McCall.

II. **Comments from the Public:** None.

III. **President's Report: Michael Smith:** Thanked the board for their support while he was away.

IV. **Executive Director's Report: Amanda DeKnight:** Kati Coleman was featured in the Trib for our new Memory Café program. Commonplace Coffee at Northland will reduce their hours by one hour each day to reduce overhead. Submitted Northland for the Library Journal Architectural Issue. Applied for the PA Cultural Exchange Fellowship and will learn within the next week. Encouraged the board to advocate against the proposed FCC cuts to E-Rate funding. Received insurance premium renewal. Building was evacuated on August 15 because of the smell of smoke in the café. Smoke was due to a fan issue in one of the AC fresh air units. Commonplace Coffee hired a new manager. Welcomed Ramona McCall as our new junior board member.

V. **New Business:**
   a. **2027 Authority Board & Committee Meeting Schedule (VOTE)—Amanda DeKnight:** Motion to approve the 2027 Authority Board & Committee Meeting Schedule, duly made by Dana Getz, seconded by Alan Cech, and unanimously carried.
   b. **2027 Draft Budget (VOTE)—Bob Lukitsch, Amanda DeKnight:** DeKnight reviewed notable changes affecting the budget including flat funding from the state, needing to realign payroll levels and add staff, and the huge increase to electronic resources due to the new formula. DeKnight and Smith shared there were some concerns with the budget in an initial meeting with municipal managers. Getz suggested spending more time in informal conversations with the municipalities before voting on the budget. There was significant discussion regarding this matter. After the solicitor investigated the municipal agreement, the board decided to table the vote to allow DeKnight more time to meet with the municipalities and address concerns. Motion to table the budget until the September NPLA Board Meeting or until a special meeting is called, duly made by Dana Getz, seconded by Sarah Poweska, and unanimously carried.

c. **2026-2030 Capital Improvement Plan Draft Review—Bob Lukitsch, Amanda DeKnight:** Lukitsch predicts that we will be able to fund the listed projects. DeKnight noted that this outline will guide her toward applying for grants that will help fund the projects and reduce the need to dip into the Capital Improvement funds.

VI. Communications:

a. **Library Marketing & Communications – Nicholas Yon:** The 2025 Annual report is available. Love Your Library yard signs will be available to patrons next week. New website is under construction and most content has been migrated. Finalized graphics for Love Your Library Fundraisers. A local business booked a weeklong rental for Conference Room 218 which garnered $2,700 in revenue!

b. **Departmental Updates – Kelley Moten:** Moten thanked the teen volunteers who helped with the summer reading. One of our Circulation Customer Service Representatives was promoted to a Circulation Supervisor. We are now hiring for that open position and an opening in the Children and Teen Services Department. eiNetwork is helping libraries identify bootleg items in the catalog.

c. **Foundation – Alexis McKinley, Tony Dills:** Love Your Library month starts September 1 – this is the best time to give because of the partial match, up to $500 per donor, by the Jack Buncher Foundation. Commonplace is doing a special Love Your Library Latte and giving $1 for each latte sold to Northland. Both nights of the Murder at the Speakeasy: A Northland Mystery Fundraiser are sold out. The Children's Gala 2026: A Rainforest Adventure is coming up soon on September 19. On September 30, there will be a Donor Appreciation Event. This is to thank donors who bought pavers or supported Northland in other ways over the last few years. Reading proposals for new financial advisors. New sign for the Northland Giving Tree has a QR code. Hosted The Pittsburgh Business Group at the library for a networking event. McKinley and Johnna Melchiorre attended CLP's Library Giving Summit. Amazon Wishlist is going strong.

VII. Board Education:

a. **CATS & Adult Services Library of Things--Courtney Bonnet, Adrianne Krings:** Bonnet and Krings shared non-traditional items that patrons can check out at the library such as dolls, puzzles, board games, video games, ukuleles, hotspots, radon detectors, activity kits, and more.

VIII. Unfinished Business: An executive session was held immediately prior to this meeting at 6:45 PM to discuss a legal matter.

IX. Legal Matters:

a. **General Updates—Gilda Arroyo:** The municipalities' solicitors received the amendment to the Articles of Incorporation to extend the library's corporate existence for another 50 years.

X. Consent Agenda (VOTE):

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a. **Minutes**
    i. **July 28, 2026 Meeting**
b. **Treasurer's Report**
c. **Executive Director's Report:** In the Staffing section, remove accidentally listed employee name for privacy concerns.

Motion to approve the consent agenda with the amendment to the Executive Director's Report, duly made by Sarah Poweska, seconded by Alan Cech, and carried with 4 votes in favor and 2 abstentions (Getz and Smith).

XI. **Committee and Other Reports:** Finance Committee reviewed the budget. Building and Grounds Committee discussed HVAC and progress on the upper level restroom renovation.

XII. **Board Comments:** Poweska thanked the librarians for quickly putting together a display in honor of Dolly Parton's passing. Cech had some concerns related to Northland being the only municipal authority member within ACLA. Cech is interested in creating an ad hoc committee regarding this. Getz suggested receiving further education before forming a committee. DeKnight plans to provide and create education material about the consortium and its value.

XIII. **Comments from the Public:** None

XIV. **Adjournment:** Motion to adjourn duly made by Noelle Ivankevich, seconded by Dana Getz, and unanimously carried. The meeting adjourned at 9:12 PM.

Respectfully submitted,

Dana Getz
Secretary

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Treasurer's Report Executive Summary
For the Period ending August 31, 2026

Beyond the halfway point in Fiscal Year 2026, the trends on income and expenses continue to stabilize. Revenue came in just over Budget, and Expenditures came in just under Budget despite a number of unbudgeted (some grant supported) purchases. Cash on the books as of the end of August totaled just over $2.675 million, about $25,000 more than the same point in 2025. Staff maintains the routine practice of paying close attention to the FNB account balance to make sure any time the balance exceeds the $250,000 FDIC guaranteed amount is minimized. The PLGIT account, while not guaranteed, is invested in very safe short-term government issued debt instruments and remains the repository of the bulk of Northland's cash holdings. Now that the Board has approved re-starting the practice of using CDs to increase interest income, almost half of the cash on the books is now in CDs (a total of $1,219,000 at this juncture).

The Statement of Financial Position reflects Northland's continued strong cash position which includes a two-month operating reserve totaling $515,647 (based on 2025 total spending), along with a Capital Improvement Fund that held $1,185,478 at the end of August. This is about $1,500 more than the prior month (due to interest earnings). Staff will continue to seek additional Grant funding for other projects in order to keep the 5-year Capital Improvement Plan on track. The Accounts Receivable balance dropped to zero due to payment of the Foundations Q2 invoice, while Other Current Assets remained $0. Fixed Assets currently total $6,000,504. Total Assets currently amount to $8,676,426, about $600,000 more than one year ago.

Accounts Payable increased to $16,981 (all Ingram and Midwest bills that were paid in early August - balance is $0 at this writing). This is the result of increased shipments from Ingram and Midwest Tape (Northland's primary collection vendors), which are paid in the subsequent month from a statement, due to the sheer volume of invoices these purchases generate. The PLGIT Credit Card balance decreased to $16,896, and remains well below the level at this point last year. Staff continues to focus effort on finding ways to increase use of this revenue generating purchasing method, which is becoming more difficult due to so many vendors adopting the practice of charging a "convenience fee" for credit card payments. Other Current Liabilities decreased to $90,218 due to (normal) month-to-month variations in the payroll liabilities.

The Statement of Activities (with Budget analysis) shows a current revenue level just over 100% of Budget, totaling $2,577,234.23 against a Budget of $2,543,075.88 (YTD).

On the Expense side, payroll remained under budget by almost 6%, while other payroll expenditures (dominated by health insurance) came in about 9% under budget. Collection expenditures remain well above Budget, due to payment of Northland's share of the County e-resources expense ($77,267), while Programing remained elevated at 56%

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over Budget (but includes some grant supported programming). Other Library Operations accounts dropped to 18% above Budget (working off the payment in full for the year's Bookmobile expense) while Processing Costs are about 8% under Budget so far this year. Administration expenditures jumped to about 46% above Budget (due to the payment of several months of legal bills), while Marketing & Communications expenditures were about 50% under Budget. Computer Expense decreased to approximately 3% under Budget while Building and Equipment Expense is still running about 52% above Budget due to a combination of one-time events, mainly building repairs, but also higher than budgeted utilities payments, higher trending costs than anticipated for Maintenance Supplies (which Staff is in the process of addressing), as well as some (unbudgeted) grant funded furniture purchases. Travel & Training is currently about $3,327 over Budget, (due to unbudgeted one-time spending on the commemorative mugs for Board Members and Staff, as well as the cost of Amy Steele's retirement dinner). Miscellaneous Expense decreased to about 1% over Budget. The good news is that, despite the large (unbudgeted) expenditures, overall spending remains only slightly over Budget (for now).

The Statement of Cash Flows is provided to illustrate how the various balance sheet transactions, in effect, reconcile the Statement of Activities to the Statement of Financial Position. Overall, the Library's cash position decreased by about $12,275 YTD.

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Northland Public Library Authority

Statement of Financial Position

As of August 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	**$2,675,920.78**
Accounts Receivable	**$0.00**
Other Current Assets	**$0.00**
Total Current Assets	**$2,675,920.78**
Fixed Assets	
1300 Property & Equipment	9,294,146.03
1905 Accumulated Depreciation	-3,293,641.18
Total Fixed Assets	**$6,000,504.85**
TOTAL ASSETS	**$8,676,425.63**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	**$16,980.88**
Credit Cards	**$16,896.30**
Other Current Liabilities	**$90,217.62**
Total Current Liabilities	**$124,094.80**
Long-Term Liabilities	
2905 Loans Payable	0.00
Total Long-Term Liabilities	**$0.00**
Total Liabilities	**$124,094.80**
Equity	
3005 Accumulated Surplus	5,701,085.03
3099 Opening Balance Equity	2,425,425.82
Net Revenue	425,819.98
Total Equity	**$8,552,330.83**
TOTAL LIABILITIES AND EQUITY	**$8,676,425.63**

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Northland Public Library Authority

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4000 Municipal Support				
4005 Mcpl Support - Bradford Woods	20,928.75	20,928.75	0.00	100.00 %
4010 Mcpl Support - Franklin Park	306,191.27	303,903.75	2,287.52	100.75 %
4015 Mcpl Support - Marshall	182,691.05	179,523.75	3,167.30	101.76 %
4020 Mcpl Support - McCandless	537,797.25	537,797.24	0.01	100.00 %
4025 Mcpl Support - Ross	445,563.75	445,563.75	0.00	100.00 %
Total 4000 Municipal Support	**1,493,172.07**	**1,487,717.24**	**5,454.83**	**100.37 %**
4100 Other Government Support				
4105 State Support	346,408.20	323,444.00	22,964.20	107.10 %
4110 County Support	358,395.32	370,664.00	-12,268.68	96.69 %
4115 Table Gaming Revenue	37,369.00	31,000.00	6,369.00	120.55 %
Total 4100 Other Government Support	**742,172.52**	**725,108.00**	**17,064.52**	**102.35 %**
4200 Grants & Donations				
4205 Foundation Grants	175,625.74	175,000.00	625.74	100.36 %
4210 Other Grants & Donations	10,701.33	20,000.00	-9,298.67	53.51 %
Total 4200 Grants & Donations	**186,327.07**	**195,000.00**	**-8,672.93**	**95.55 %**
4300 Library Operating Revenues	**37,565.94**	**29,668.00**	**7,897.94**	**126.62 %**
4405 Semi-Annual Book Sales	12,721.50	11,250.00	1,471.50	113.08 %
4500 Store Sales	**34,522.62**	**38,999.36**	**-4,476.74**	**88.52 %**
4705 Misc. Income	8,122.86	2,000.00	6,122.86	406.14 %
5000 Interest Income - Operating	28,494.78	36,666.64	-8,171.86	77.71 %
5001 Interest Income - Capital	34,134.87	16,666.64	17,468.23	204.81 %
Total Revenue	**$2,577,234.23**	**$2,543,075.88**	**$34,158.35**	**101.34 %**
GROSS PROFIT	**$2,577,234.23**	**$2,543,075.88**	**$34,158.35**	**101.34 %**
Expenditures				
6000 Payroll Expense	**1,309,747.91**	**1,389,282.08**	**-79,534.17**	**94.28 %**
6100 Other Employment Expense	**253,539.51**	**279,588.00**	**-26,048.49**	**90.68 %**
6201-0000 Collection Purchases - Print	**157,979.66**	**159,575.12**	**-1,595.46**	**99.00 %**
6202-0001 Collection Purchases - Electronic	**82,929.13**	**58,242.64**	**24,686.49**	**142.39 %**
6203-0001 Collection Purchases - Other	**44,530.51**	**45,099.92**	**-569.41**	**98.74 %**
6204-6405 Processing Costs	8,482.16	10,333.36	-1,851.20	82.09 %
6300 Programming & Events	**15,685.83**	**10,000.00**	**5,685.83**	**156.86 %**
6400 Other Library Operations	**7,834.46**	**6,600.08**	**1,234.38**	**118.70 %**
6500 Administrative Expenditures	**74,977.04**	**51,233.28**	**23,743.76**	**146.34 %**
6600 Marketing & Comm.	**1,973.95**	**4,000.00**	**-2,026.05**	**49.35 %**
6700 Computer Expense	**34,537.92**	**35,466.64**	**-928.72**	**97.38 %**
6800 Building & Equipment	**145,814.60**	**95,666.64**	**50,147.96**	**152.42 %**
6900 Travel, Training & Apprec.	**7,993.69**	**4,666.64**	**3,327.05**	**171.29 %**
8000 Miscellaneous Expenses	**5,387.88**	**5,333.28**	**54.60**	**101.02 %**
9000 Depreciation		0.00	0.00	
Total Expenditures	**$2,151,414.25**	**$2,155,087.68**	**$ -3,673.43**	**99.83 %**

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Northland Public Library Authority

Budget vs. Actuals

January - August, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING REVENUE	**$425,819.98**	**$387,988.20**	**$37,831.78**	**109.75 %**
NET REVENUE	**$425,819.98**	**$387,988.20**	**$37,831.78**	**109.75 %**

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Northland Public Library Authority

Statement of Cash Flows

January - August, 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	425,819.98
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1105 Accounts Receivable	65,165.58
1110 Revenue Receivable NPLF	3,944.25
1298 Employee Orders	0.00
1605 Purchases Made on Behalf of Other Entities	30.56
2000 Accounts Payable (A/P)	0.00
2005 Accounts Payable (A/P):Accounts Payable - Vendors	-2,123.92
2010 Accounts Payable (A/P):Accounts Payable - Other	-3.88
2105 PLGIT BMO Debit Card	-25,871.39
2011 Capital Asset Payable	-451,681.02
2205 Receipts Collected for Other Entities	846.91
2210 PA Sales Tax Payable	-3,841.56
2405 Payroll Tax Payable	0.00
2605 Payroll Liabilities:FSA	1,089.97
2610 Payroll Liabilities:Life Insurance	-1,212.03
2620 Payroll Liabilities:Dental	405.49
2625 Payroll Liabilities:UPMC Vision	23.62
2626 Payroll Liabilities:TakeCommand	825.33
2630 Payroll Liabilities:SIMPLE IRA	-5,113.76
2635 Payroll Liabilities:Child Support	0.00
2710 Security Deposit	1,000.00
PA Sales Tax Payable:PA Sales Tax Payable	3,870.71
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**-412,645.14**
Net cash provided by operating activities	**$13,174.84**
INVESTING ACTIVITIES	
1325 Property & Equipment:Works in Progress	-25,450.00
Net cash provided by investing activities	**$ -25,450.00**
NET CASH INCREASE FOR PERIOD	**$ -12,275.16**
Cash at beginning of period	2,688,195.94
CASH AT END OF PERIOD	**$2,675,920.78**

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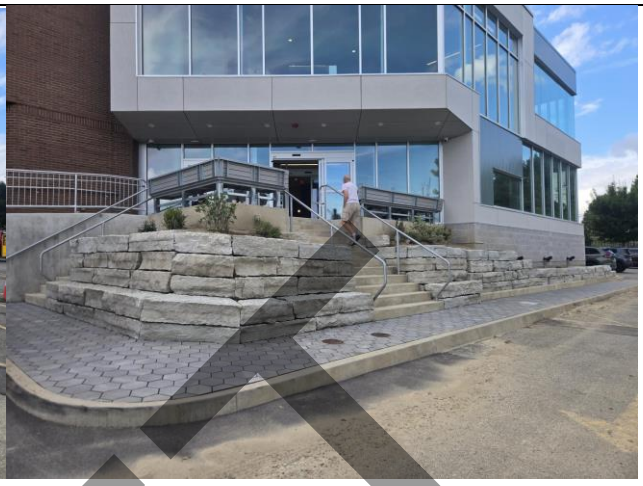
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Executive Director's Report – September 2026

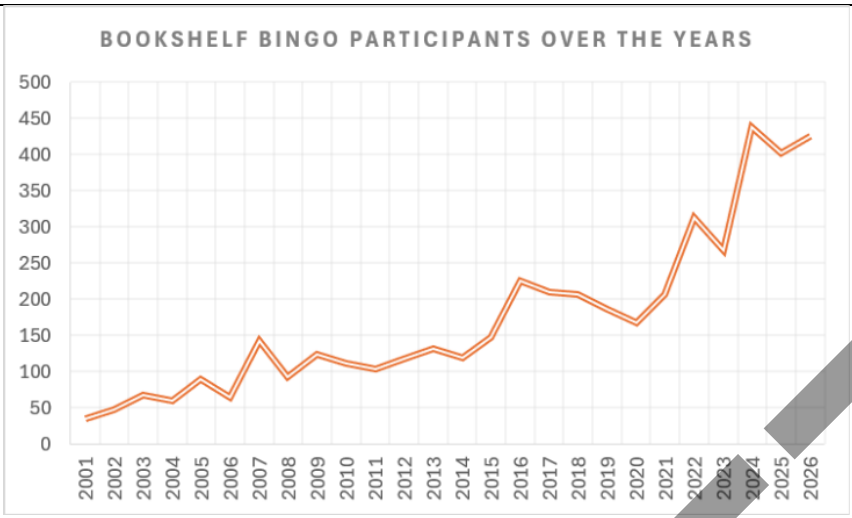
Executing the Northland Public Library Strategic Plan 2021-2024 as we work to "enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all."

Focus	
Staffing	**Accomplishment:** CATS: We have completed interviews for the part-time Library Assistant (17.5 hours) and have offered the job. We are waiting for confirmation. **Challenge:** ED: We are still unable to find a part-time maintenance person. We are considering moving this position back to full-time as it previously was, but we would like to wait until our Municipal partners pass our budget first. It has been extremely challenging to manage the building and grounds with two part-time employees. CATS: As with every department, the added patron usage of services with the completed construction continues to impact staffing. **Impact:** ED: Staff are graciously pitching in to do room setups for programs due to the lack of maintenance staff.
Funding	**Accomplishment:** ED: The Murder Mystery fundraiser was a huge success. Both nights sold out, and it was the most financially successful event of this kind, raising approximately $9500. The Foundation staff, board, and volunteers did an incredible job planning the event, and the buy-in from our staff was unprecedented. While other libraries pay a company to perform, our Murder Mysteries are written by Adult Services Librarian, Kati Coleman, and performed by a variety of staff members. Teamwork at its finest! **Active/Ongoing:** Foundation: Mailers arrived in donors' mailboxes in late August. We have already had a strong response, comparable to last year at this time. **Challenge:** ED: The Children's Gala is this Saturday (9/19) and so is McCandless Community Day which was the previous weekend in past years. This has caused a minor decline in ticket sales to the Gala, but there will still be a strong showing. There is still a great deal of concern over the possible elimination of E-Rate funding which provides $800,000 annually to the EiNetwork budget. We are asking all staff, board members, and patrons to submit a comment to the FCC to explain what a devastating impact this would have on public libraries and schools across the country.
Facility and Space	**Accomplishment:** ED: Burk Landscaping completed the addition to the retaining wall in front of the cafe and lower-level entrance. It gave the front of the building a more completed look and will hold back the dirt properly.

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	  CATS: The Learning Garden has never looked better, and we are so grateful to the Ingomar Garden Club member, Michelle, for her hard work. **Active/Ongoing:** Adult Services: The Puzzle table that we added earlier this year continues to be a huge success. We're actually having a little bit of trouble keeping it stocked because patrons are completing the puzzles way quicker than we expect! **Challenge:** ED: Bob and I have been working on getting everything we need from R3A to get the 2nd floor bathroom project started. The stamped drawings were finally received by Clark, and we are waiting on submittals to get construction started. CATS: We need an outside door, that is meant to be an outside door to the garden. The winter is going to bring cool temperatures, and it would be ideal to not lose so much heat through the current doors. Our carpets are starting to look extremely worn and dirty. The coffee shop has brought lots of stains. Maintenance is doing a great job, but these will need professionally cleaned or replaced in the near future. We have a set of bookshelves in the Picture Book area that do not correctly fit the Picture books and if at some point we could replace this shelving, it would be ideal to have shelves that fit the books. The Teen space needs an additional bookshelf at the end of Fiction between Graphic Novels. There is little to no space to display new materials.
Services	**Accomplishment:** Adult Services: We had our second Memory Cafe on Tuesday, Sept 9 with 23 people! We did some chair yoga stretches and played trivia games. Our next Cafe will be Nov 9, 2026. In 2027, we hope to make the meetings monthly. We helped people with job-related tasks (computer or otherwise) 12 times last month! *Come Write In* has been gaining lots of new members this year. We have had 13 attendees in recent months with about 5 new regulars! Bookshelf Bingo for 2026 ended with 426 participants and 3,744 books read! Over the years our participation numbers have steadily moved in a great direction! Please see the graph below for more details:

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	 CATS: Outreach has begun, and most schools are getting scheduled. We are waiting for the approval of the books from North Allegheny before scheduling can begin with those schools. **Active/Ongoing:** CATS: The CATS staff are getting ready for the Children's Gala! Toddler Time, Preschool, Mother Goose, Artistic Afternoons are all going well, and people are excited to be back to the fall schedule. We have just added a few evening programs and weekend programs. Hoping to add more as the year progresses. **Challenge:** CATS: Finding the balance between registration and non-registration for programs and having no shows for programs. Planning evening and weekend programs and having no one showing up is frustrating.
Collection	**Accomplishment:** Adult Services: We recently added a new "Memory Kit" sent to us from ACLA through an LSA grant. This kit (housed in a backpack) includes a variety of activities for adults with memory challenges and their caregivers like a handful of books, a large puzzle, a magnetic sorting game, and some caregiver guides. This item will be placed in our Caregiver Collection and can be requested by anyone in the county. Our Memory Kit theme is "In the Garden." CATS: Weeding continues and we will hopefully complete the shifting of paperback and fiction within the month **Challenge:** CATS: So many books, not enough space! We need more display space.
Promoting the Library	**Accomplishment:** CATS: CATS staff have made several videos for social media and patrons really seem to enjoy them. MarCom: Murder Mystery and Children's Gala day-of-event materials (signage, programs), including a lot of last-minute work, was completed for the programs! Amanda and Nicholas attended the "Marshall Township Business Connect," a new quarterly program for local businesses, non-profits, township /government officials to network and share ideas. Northland was awarded as the winner of the "Community Favorite" category of the Town of McCandless "Remarkable Tree Challenge" contest. We received our award at the Town of McCandless Community Day and a commemorative 8 x 8 brick will be gifted to the Library and placed by the tree. Northland participated in the Town of McCandless Community Day on Saturday, September 19 (the same day as our Children's Gala).

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	CATS: We have scheduled ourselves to record social media videos into our schedule on a bi-weekly basis. Courtney is working on the Children's Choice Awards committee with ACLA, the AIU, and Bethel Park Library on a 3-day event that will take place this spring that currently has 660 kids registered from all over the county. Raeann MacNeil and Abby Dougherty are working with the AIU on a new program that is geared towards 6-8 grades with students from across the county. This event is brand new and currently has 440 students registered. This will be a Battle of the Books and an author event. MarCom: Northland is taking advantage of a $100 grant to "boost" some "Love Your Library Month" social media posts on Facebook and Instagram courtesy of the Gismondi Foundation. Work continues on our new website – we are in the final stages of content migration and design and layout fine tuning and auditing content and links. Proposed schedule includes giving staff test site access mid-October to familiarize themselves with the new site; short presentation to all staff at Staff Development Day and then launch mid-November! Work continues on the new exterior building entrance sign as the vendor is working on structural and material tests – they sent final font styling this month (font matches our other exterior signage). Northland will be attending the annual North Hills Community Outreach "Community Leaders Breakfast" on October 15. **Challenge:** CATS: We need someone who is more skilled at editing and filming social media videos. It is really time consuming, and we need to investigate creator accounts to give us access to more tools if we want to keep up with trends and promote the library. **Impact:** CATS: Now, more than ever, we need to promote the library and all the things we offer. Trying to find time to create, edit and post videos can be very challenging, but I think it is well worth it if we can continue to come up with new material and additional assistance on the technical aspects.
Board Member Activities	Our Junior Board Member, Ramona, has met with Raeann MacNeil on two occasions, and they are working on a Teen Advisory Board and fun new events to get teens involved. Board members Victoria Barnosky, Dana Getz, and Sara Poweska attended the Murder Mystery Fundraiser hosted by the Foundation. The Finance Committee met on Thursday, September 10 and was attended by committee chair, Casey Sample and Alan Cech.

Incident Reports – August 2026
Accident: 1
Disturbance: 1
Internet: 0
Vandalism: 0
Other: 1
Medical Emergency: 0
Other: 0
Police notified: 0

Year-To-Date - 2026
Accident: 5
Disturbance: 7
Internet: 0
Vandalism: 1
Other: 1
Medical Emergency: 0
Other: 0
Police notified: 0

Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. Click here for details.

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