Northland Public Library

Unattended Children and Vulnerable Adults Policy

Northland Public Library strives to provide a welcoming and safe environment for all visitors and welcomes the use of its facilities and services by children and adults of all ages. While the Library is especially concerned for the safety of children and vulnerable adults on Library property, the Library does not act in loco parentis (in place of parents), and Library staff are unable to provide parental-type oversight or guidance to children or vulnerable adults. Parents, legal guardians, teachers, custodians, or caregivers are responsible for monitoring the activities and managing the behavior of children and vulnerable adults during their library visits.

Children Under the Age of Twelve (12)

Children under the age of twelve (12) may not be left unattended in the Library and must be accompanied by a caregiver. The Library requires that the caregiver be the child's parent or legal guardian or an adult or adolescent age sixteen (16) or older who has been designated by the parent or guardian to care for the child. Caregivers accompanying children under the age of twelve (12) shall remain in the same general area of the Library as the child at all times and keep the child in their line of sight. These rules apply at all times unless the child is attending a designated library program where adult presence is not required, during which time adults accompanying children under twelve (12) years of age must remain in the Library and must promptly pick up their child as soon as the program is over.

Children Ages Twelve (12) and Up

Children ages twelve (12) and up are welcome to use the Library unattended as long as they follow Library rules and observe proper conduct. Any child who is at the Library without supervision must be able to contact a responsible person in case of emergency or for transportation needs.

Children with Special Needs and Vulnerable Adults

Children and vulnerable adults of any age with mental, physical, or emotional disabilities which affect decision-making skills or require supervision are welcome in the Library when accompanied by a parent, caregiver or responsible adult (18 years or older). A vulnerable adult is an individual over the age of 18 who is mentally or physically challenged to a degree that significantly impairs their ability to provide for their personal needs and manage their behavior without assistance. The caregiver should be able to manage the vulnerable adult's behavior and meet their personal needs. Physically challenged adults who can

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Northland Public Library

Unattended Children and Vulnerable Adults Policy

manage their own needs are welcome to stay in the library without a caregiver, provided that a contact person is available in case the adult's health or safety is at risk.

To ensure a safe and supportive environment, caregivers are expected to be aware of their charges' location at all times while using the Library or attending Library events or programming.

If only one caregiver accompanies multiple individuals, they must be able to provide appropriate supervision and attention to those in their care. Caregivers must also ensure staff are able to locate them if needed. Patrons requiring any special accommodations are encouraged to communicate their needs to Kelley Moten, ADA Coordinator or to any Library staff member.

Disruptive Behavior in Children and Vulnerable Adults

If a child or vulnerable adult is being disruptive to other patrons or violating Library rules, Library staff will first issue a verbal warning to the child or vulnerable adult and/or their caregiver informing them that their behavior is not acceptable. Children or vulnerable adults who continue to engage in disruptive behavior may be asked to leave the Library and the parent/guardian/caregiver will be contacted, if necessary.

Children in the Library During School Hours

Northland does not report children truant, except in instances where staff are concerned about repetitive truancy, in which case staff shall follow Mandated Reporter guidelines.

Unaccompanied Minors at Closing

Parents/caregivers are responsible for being aware of Library hours and for picking up their child(ren) which must be done before the Library closes. If a child under the age of sixteen (16) is not picked up within 15 minutes of the Library's closing time, the Library staff reserve the right to contact the Town of McCandless Police Department for assistance. Under no circumstances will Library staff transport any child by any method including in a personal or library vehicle to their home or to any other location.

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NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
April 28, 2026, 7:00pm
MINUTES

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I. **Call to Order & Roll Call**: The meeting was called to order by Mike Smith at 7:01 PM. Present: Irene Caliendo, Alan Cech, Dana Getz, Noelle Ivankevich, Sarah Poweska, Casey Sample, and Mike Smith. Excused: Varshini Sentilkumar. Also present: Amanda DeKnight, Kelley Moten, Bob Lukitch, Nicholas Yon, Alexis McKinley, Annemarie Lamperski, Courtney Bonnet, Alan Shuckrow, Nathan Babich, Carlos Correa, and Rich Tice.

II. **Comments from the Public:** None.

III. **President's Report: Michael Smith:** Smith highlighted the success of the Garden Gala. Thanked Moten for organizing a lovely volunteer luncheon.

IV. **New Business:**

a. **Approval of the 2025 Library Financial Audit (VOTE):** Rich Tice of McCall Scanlon & Tice, LLC presented the 2025 Audit Report. There were no difficulties dealing with management. Tice suggested considering consolidating the NPLA and NPLF audits. Motion to approve the 2025 Library Financial Audit, duly made by Alan Cech, seconded by Irene Caliendo, and unanimously carried.

b. **Approval of the Revised Tutor Policy (VOTE):** Motion to approve the Revised Tutor Policy, duly made by Irene Caliendo, seconded by Noelle Ivankevich, and unanimously carried.

c. **Approval of the Revised Borrowing Policies (VOTE):** Motion to approve the Revised Borrowing Policies with the amended language of "the rate then in effect", duly made by Irene Caliendo, seconded by Casey Sample, and unanimously carried.

d. **Approval of the Donation Policy (VOTE):** New policy regarding how gifts to the library are to be handled. The Board discussed and considered that they may like to see some revisions. Motion to table the Donation Policy duly made by Irene Caliendo, seconded by Alan Cech, and unanimously carried.

e. **Approval of the Revised Privacy and Confidentiality Policy (VOTE):** Motion to approve the Revised Privacy and Confidentiality Policy, duly made by Dana Getz, seconded by Casey Sample, and unanimously carried.

f. **Approval of the Revised Unattended Children and Vulnerable Adults Policy (VOTE):** Considering an update to our Unattended Minors policy to add Vulnerable Adults and an age change to unattended minors. The Board discussed and considered that they may like to see some revisions. Motion to table the Revised Unattended Children and Vulnerable Adults Policy, duly made by Irene Caliendo, seconded by Sarah Poweska and unanimously carried.

g. **Adoption of the Resolution for the Articles of Incorporation (VOTE):** The Authority's 50 year life span, as established by the Pennsylvania Municipal Authorities Act (the "Act") expires March 2027. The Solicitor presented a resolution that would Amend the Articles of Incorporation for another 50 years in compliance with the Act. Next we will present the resolution to our municipalities and ask them to adopt similar ordinances or resolutions. Motion to adopt the Resolution for the Articles of Incorporation, duly made by Alan Cech, seconded by Noelle Ivankevich, and unanimously carried.
h. **Request to Transfer Funds to Capital Savings (VOTE):** Motion to approve the transfer of funds to Capital Savings, duly made by Dana Getz, seconded by Irene Caliendo, and unanimously carried.
i. **Operating Reserve Adjustment Proposal (VOTE):** Motion to adjust the amount of the Operating Reserve to reflect Adjustment Proposal, duly made by Irene Caliendo, seconded by Dana Getz, and unanimously carried.
j. **Fidelity Bond and Insurance:** DeKnight and Lukitsch are currently reviewing our policies to evaluate our levels of insurance.

V. Board Education:

a. **Value and Services Offered by the eiNetwork – Carlos Correa:** Correa, Executive Director of eiNetwork, highlighted the many ways that eiNetwork supports libraries in Allegheny County.

VI. Communications:

a. **Library Marketing & Communications – Nicholas Yon:** Large variety of social media content for National Library Week, including partner content from the Town of McCandless. MarCom created the graphics and signage for the Garden Gala. Children and Teen Services Summer Reading Calendar and Bookshelf Bingo were created in-house by MarCom. Northland attended the Baierl YMCA Healthy Kids Day on Saturday, April 18. Northland will attend other community events including the Franklin Park Community Day, the Ross Township Community Day, and the Ross Township Independence Day Parade.
b. **Departmental Updates – Kelley Moten:** Lamperski highlighted a consortium-wide cataloging change.
c. **Foundation – Alexis McKinley:** 360 people attended the Garden Gala. Net over $57,000 which is a record! The NPLF have received 44 items donated through our Amazon Wishlist.
d. **Junior Board Member Report – Varshini Senthilkumar:** None.

VII. Unfinished Business:

a. **Restroom update:** The estimate came back within the budget that the board previously approved.

VIII. Legal Matters:

a. **ED Contract Signature:** DeKnight signed her Executive Director contract.

IX. Consent Agenda (VOTE):

a. **Minutes**

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i. **March 24, 2026 Meeting**

b. **Treasurer's Report**

c. **Executive Director's Report**

Motion to approve the consent agenda, duly made by Noelle Ivankevich, seconded by Alan Cech, and carried, 6 votes in favor and 1 abstention (Poweska).

X. Committee and Other Reports:

a. **Policy and Planning Update:** The Strategic Plan is moving forward. DeKnight is gathering more external and internal feedback from stakeholders. The committee will be drafting the Strategic Plan at their next meeting.

XI. Board Comments: None.

XII. Comments from the Public: None.

XIII. Adjournment: Motion to adjourn duly made by Irene Caliendo, seconded by Casey Sample, and unanimously carried. The meeting adjourned at 9:05 PM.

Respectfully submitted,

Dana Getz
Secretary

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Treasurer's Report Executive Summary
For the Period ending April 30, 2026

A third of the way though Fiscal Year 2026 and so far the trends on income and expenses remain mixed. Revenue came in about 10% below Budget, but only due to the timing of some of the Municipal support payments. Expenses through April came in about 2% over Budget. Cash on the books as of the end of April totaled just under $2.8 million, about half a million less than the same point in 2025 (due to all the Construction related payments). Staff maintains the routine practice of paying close attention to the FNB account balance to make sure any time the balance exceeds the $250,000 FDIC guaranteed amount is minimized. The PLGIT account, while not guaranteed, is invested in very safe short-term government issued debt instruments and remains the repository of the bulk of Northland's cash holdings. Now that the Audit is completed and the transfer made to the Capital Savings Account, Staff will evaluate PLGIT's interest rate structure and make a recommendation to the Board in June regarding the feasibility of re-starting the practice of using CDs to increase interest income.

The Statement of Financial Position reflects Northland's continued strong cash position which includes a two-month operating reserve totaling $515,647 (based on 2025 total spending), along with a Capital Improvement Fund that held $ $1,089,814 at the end of April. This is about $250,000 less than the prior month (due to payment of FMS' retainage while the Capital Savings transfer authorized at last month's meeting wasn't made until May 1st), with less than $100,000 still owed to the contractors or needing to be transferred to the operating account to cover prior payments. Staff will continue to seek additional Grant funding for other projects in order to keep the 5-year Capital Improvement Plan on track. The Accounts Receivable balance decreased to $0 (due to payment of the Q1 2026 NPLF invoice), while Other Current Assets also dropped to $0. Fixed Assets currently total $5,975,055. Total Assets currently amount to $8,748,284, about $1,400,000 more than one year ago.

Accounts Payable decreased to $14,721 (all Ingram and Midwest bills that were paid in early May - balance is $0 at this writing). This is the result of decreased shipments from Ingram and Midwest Tape (Northland's primary collection vendors), which are paid in the subsequent month from a statement, due to the sheer volume of invoices these purchases generate. The PLGIT Credit Card balance increased to $36,034, which is about $13,000 above the level at this point last year. Staff continues to focus effort on finding ways to increase use of this revenue generating purchasing method, which is becoming more difficult due to so many vendors adopting the practice of charging a "convenience fee" for credit card payments. Other Current Liabilities decreased to $156,082 due to a large reduction in the Capital Asset Payable account for the remainder owed to the New Northland contractors.

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The Statement of Activities (with Budget analysis) shows a current revenue level at 90.5% of Budget, totaling $1,516,382 against a Budget of $1,675,590 (YTD).

On the Expense side, payroll remained under budget by about 11%, while other payroll expenditures (dominated by health insurance) came in only about 3.5% under budget. Collection expenditures remain well above Budget, due to payment of Northland's share of the County e-resources expense ($77,267), while Programing came in 75% over Budget (due to the purchase of annual subscriptions that are used throughout the year and expenditures for the huge Summer Reading Programs). Other Library Operations accounts came in over 100% above Budget (due to payment in full for the year's Bookmobile expense) while Processing Costs are almost 70% under Budget to so far this year. Administration expenditures are currently about 59% above Budget (due to the final payment to Bradbury Miller which was unbudgeted), while Marketing & Communications expenditures were about 18% under Budget. Computer Expense is currently approximately 11% over Budget while Building and Equipment Expense is running about 75% above Budget due to a combination of one-time events (the heavy snow, HVAC system problems, parking lot light outages), higher trending costs than anticipated for Maintenance Supplies, as well as some (unbudgeted) grant funded furniture purchases. Travel & Training is currently about $4,000 over Budget, (due to unbudgeted one-time spending on the commemorative mugs for Board Members and Staff, as well as the cost of Amy Steele's retirement dinner). Miscellaneous Expense came in about 1.6% over Budget. Due to the large (unbudgeted) expenditures, overall spending remains about 2% above Budget.

The Statement of Cash Flows is provided to illustrate how the various balance sheet transactions, in effect, reconcile the Statement of Activities to the Statement of Financial Position. Overall, the Library's cash position increased by about $85,000 YTD.

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Northland Public Library Authority

Statement of Financial Position

As of April 30, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	**$2,773,233.52**
Accounts Receivable	**$0.00**
Other Current Assets	**$0.00**
Total Current Assets	**$2,773,233.52**
Fixed Assets	
1300 Property & Equipment	9,268,696.03
1905 Accumulated Depreciation	-3,293,641.18
Total Fixed Assets	**$5,975,054.85**
TOTAL ASSETS	**$8,748,288.37**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	**$14,732.34**
Credit Cards	**$36,033.84**
Other Current Liabilities	**$156,081.90**
Total Current Liabilities	**$206,848.08**
Long-Term Liabilities	
2905 Loans Payable	0.00
Total Long-Term Liabilities	**$0.00**
Total Liabilities	**$206,848.08**
Equity	
3005 Accumulated Surplus	5,701,085.03
3099 Opening Balance Equity	2,425,425.82
Net Revenue	414,929.44
Total Equity	**$8,541,440.29**
TOTAL LIABILITIES AND EQUITY	**$8,748,288.37**

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Northland Public Library Authority

Budget vs. Actuals

January - April, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4000 Municipal Support				
4005 Mcpl Support - Bradford Woods	6,976.25	13,952.50	-6,976.25	50.00 %
4010 Mcpl Support - Franklin Park	204,890.02	202,602.50	2,287.52	101.13 %
4015 Mcpl Support - Marshall	122,849.80	119,682.50	3,167.30	102.65 %
4020 Mcpl Support - McCandless	179,265.75	358,531.48	-179,265.73	50.00 %
4025 Mcpl Support - Ross	297,042.50	297,042.50	0.00	100.00 %
Total 4000 Municipal Support	**811,024.32**	**991,811.48**	**-180,787.16**	**81.77 %**
4100 Other Government Support				
4105 State Support	346,408.20	323,444.00	22,964.20	107.10 %
4110 County Support	169,766.20	185,332.00	-15,565.80	91.60 %
4115 Table Gaming Revenue	13,781.00	15,500.00	-1,719.00	88.91 %
Total 4100 Other Government Support	**529,955.40**	**524,276.00**	**5,679.40**	**101.08 %**
4200 Grants & Donations				
4205 Foundation Grants	89,003.93	87,500.00	1,503.93	101.72 %
4210 Other Grants & Donations	8,366.77	10,000.00	-1,633.23	83.67 %
Total 4200 Grants & Donations	**97,370.70**	**97,500.00**	**-129.30**	**99.87 %**
4300 Library Operating Revenues	**18,417.99**	**14,836.00**	**3,581.99**	**124.14 %**
4405 Semi-Annual Book Sales	176.11	0.00	176.11	
4500 Store Sales	**15,259.23**	**19,499.68**	**-4,240.45**	**78.25 %**
4705 Misc. Income	5,267.07	1,000.00	4,267.07	526.71 %
5000 Interest Income - Operating	15,657.17	18,333.32	-2,676.15	85.40 %
5001 Interest Income - Capital	23,258.65	8,333.32	14,925.33	279.10 %
Total Revenue	**$1,516,386.64**	**$1,675,589.80**	**$ -159,203.16**	**90.50 %**
GROSS PROFIT	**$1,516,386.64**	**$1,675,589.80**	**$ -159,203.16**	**90.50 %**
Expenditures				
6000 Payroll Expense	**619,542.59**	**694,641.04**	**-75,098.45**	**89.19 %**
6100 Other Employment Expense	**135,213.50**	**139,794.00**	**-4,580.50**	**96.72 %**
6201-0000 Collection Purchases - Print	**73,875.09**	**79,787.56**	**-5,912.47**	**92.59 %**
6202-0001 Collection Purchases - Electronic	**79,447.18**	**29,121.32**	**50,325.86**	**272.81 %**
6203-0001 Collection Purchases - Other	**21,095.24**	**22,549.96**	**-1,454.72**	**93.55 %**
6204-6405 Processing Costs	1,551.70	5,166.68	-3,614.98	30.03 %
6300 Programming & Events	**8,787.87**	**5,000.00**	**3,787.87**	**175.76 %**
6400 Other Library Operations	**6,993.07**	**3,300.04**	**3,693.03**	**211.91 %**
6500 Administrative Expenditures	**40,786.77**	**25,616.64**	**15,170.13**	**159.22 %**
6600 Marketing & Comm.	**1,630.94**	**2,000.00**	**-369.06**	**81.55 %**
6700 Computer Expense	**19,650.83**	**17,733.32**	**1,917.51**	**110.81 %**
6800 Building & Equipment	**83,680.98**	**47,833.32**	**35,847.66**	**174.94 %**
6900 Travel, Training & Apprec.	**6,492.21**	**2,333.32**	**4,158.89**	**278.24 %**
8000 Miscellaneous Expenses	**2,709.23**	**2,666.64**	**42.59**	**101.60 %**
9000 Depreciation		0.00	0.00	
Total Expenditures	**$1,101,457.20**	**$1,077,543.84**	**$23,913.36**	**102.22 %**

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Northland Public Library Authority

Budget vs. Actuals

January - April, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING REVENUE	**$414,929.44**	**$598,045.96**	**$ -183,116.52**	**69.38 %**
NET REVENUE	**$414,929.44**	**$598,045.96**	**$ -183,116.52**	**69.38 %**

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Northland Public Library Authority

Statement of Cash Flows

January - April, 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	414,929.44
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1105 Accounts Receivable	65,165.58
1110 Revenue Receivable NPLF	3,944.25
1298 Employee Orders	0.00
1605 Purchases Made on Behalf of Other Entities	30.56
2000 Accounts Payable (A/P)	0.00
2005 Accounts Payable (A/P):Accounts Payable - Vendors	-4,372.46
2010 Accounts Payable (A/P):Accounts Payable - Other	-3.88
2105 PLGIT BMO Debit Card	-6,733.85
2011 Capital Asset Payable	-394,677.02
2205 Receipts Collected for Other Entities	9,959.00
2210 PA Sales Tax Payable	-1,404.32
2405 Payroll Tax Payable	0.00
2605 Payroll Liabilities:FSA	1,022.17
2610 Payroll Liabilities:Life Insurance	-728.30
2620 Payroll Liabilities:Dental	-57.19
2625 Payroll Liabilities:UPMC Vision	-4.82
2626 Payroll Liabilities:TakeCommand	438.34
2630 Payroll Liabilities:SIMPLE IRA	-4,891.12
2635 Payroll Liabilities:Child Support	-85.38
2710 Security Deposit	1,000.00
PA Sales Tax Payable:PA Sales Tax Payable	1,506.58
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**-329,891.86**
Net cash provided by operating activities	**$85,037.58**
NET CASH INCREASE FOR PERIOD	**$85,037.58**
Cash at beginning of period	2,688,195.94
CASH AT END OF PERIOD	**$2,773,233.52**

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NORTHLAND PUBLIC LIBRARY
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Executive Director's Report – May 2026

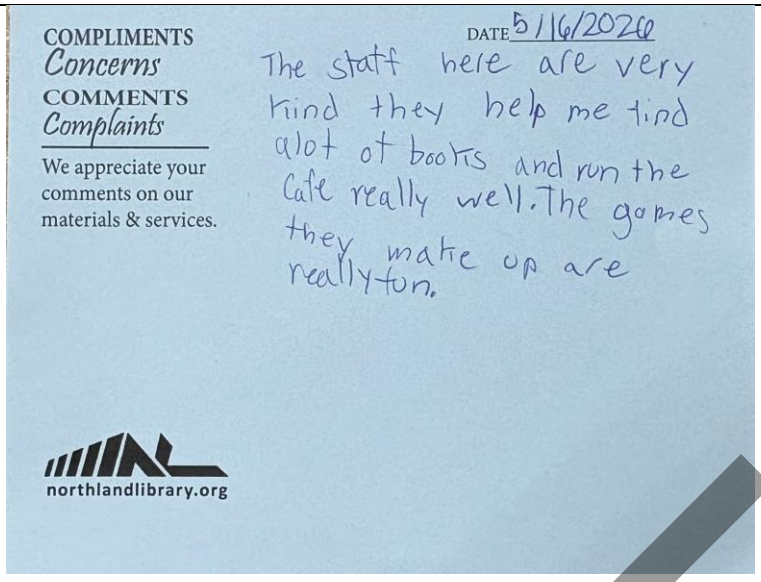
Executing the Northland Public Library Strategic Plan 2021-2024 as we work to "enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all."

Focus	
Staffing	**Accomplishment:** Two CSR positions, one shelver position, and a maintenance position have been filled, and the 4 new employees have on-boarded. **Active/Ongoing:** There is still an opening for a shelver.
Funding	**Accomplishment:** Adult Services: Kati Coleman, Rebecca Munos, and Amanda DeKnight worked together to complete a grant application to establish a Memory Cafe to support patrons and caregivers affected by dementia. The application was approved for $2000. CATS: We have been authorized to buy the signs for the Children & Teen Departments and we could not be more thankful! Thank you to the Buncher Foundation, to Adult Services for giving CATS the remaining funds they have and to Amanda for the go ahead to purchase these. It will make a huge change in the departments and life much easier for our patrons and staff! Thank you! Foundation: The Gala was a huge success with the most tickets sold to the event to date, raising $72,468.58! At the May 21st Foundation meeting, the Foundation agreed to join the Satell Institute, which is a free organization that offers training and support to foundations and corporations that provide a minimum of $25,000 annually to a single non-profit. The training and support provided by Satell will benefit both the Foundation and the Library. **Active/Ongoing:** CATS: The money generously donated to the CATS department by a donor of the Foundation is being used to plan programming and events all summer long. Thank you to all for that donation. **Challenge:** CATS: The CATS department needs additional display materials, including book easels and display shelving or tables. Currently, we are limited by both space and the lack of budgeted funds to acquire these items. ED: eResource usage has been increasing exponentially across the county year-over-year. It is 25% of the total circulation at Northland. As such, the Library Advisory Council approved a funding increase over the established cap for the first time. This will result in a $19,000 increase for our library in 2027. **Impact:** ED: Due to the eResource increase, the library will need to seek an additional funding source to accommodate the increase or reallocate the collection budget. I am working on a grant application through the PNC Foundation to seek funding so that the collection budget is not affected by this increase.

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Facility and Space	**Accomplishment:** CATS: Ken and Nick are painting behind the reference desk, display wall, and the wall in Graphic Novels the new blue used after construction, and it looks amazing. This is in preparation for the new signage. **Active/Ongoing:** ED: The part of the parking lot that is being paved near the entrance of the Cumberland Road to the book drop in the upper lot and leading down to the lower lot will begin Thursday, May 28 and should be completed by the following day. Just in time for Summer Reading! The contractors are planning to begin the upstairs bathroom in approximately 6 weeks. It will take about 6-8 weeks to complete. We anticipate that it will be done by the end of summer/beginning of fall. Gilda Arroyo, Bob Lukitch, and I met with R3A, Sargent, and FMS to finalize who is responsible for general conditions charged by Sargent, so that the New Northland project can be officially wrapped up. R3A was asked to send their recommendations by the end of May. I am working with Hahn Nursery to purchase the plants needed to complete the landscaping project. $5000 was generously provided by the North Hills Garden Club. Any funds left over from the landscaping will be used to purchase trees to replace the 18" of tree caliper removed for construction. Bob and I also met with a contractor to add a course to the retaining wall to help hold back the dirt in the landscaping. CATS: Summer Reading decorations are being prepped and will be up before June 1. Kim Englert is working hard to make this Plant A Seed, Read theme come to life!
Services	**Accomplishment:** Adult Services: helped plan and execute the spring north region Battle of the Books, which we will now be having twice a year due to demand! We had about 120 people, including Representative Venkat's wife with a team, and everyone had a great time. Here are two comments we received: "I appreciate your time and effort into putting together the adult battle of the books. I look forward to it and so glad you added to have it twice a year." "It was a fun event and I really enjoyed taking part in something I've never tried before. Everyone was very welcoming as well! Thank you for putting the time and energy into the evening." CATS: Courtney Bonnet coordinated and attended 3 days of The Children's Choice Awards event at the Waterfront on April 14-16. Jeanne Bondi was able to attend on April 15th. This is a county-wide program hosted by ACLA and the AIU to promote literacy and coordination between schools and libraries. This event hosted 518 students in grades 3-6 for the three-day event. Every child received a free book and got it signed by the author in attendance, Ally Russel, and Josh and Gab attended the event and announced the winner. A fun time for all! Two new Teen programs have been started by our newest Library Assistant, Morgan Simonic. She has weekly geocaching which allows teens to guess where in the world the pictures are from. She has also started Artistic Afternoons the first Thursday of the month! ED: We received a positive comment card from a happy patron:

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	 **Active/Ongoing:** CATS: May will bring our outreach to a close, but we have a full month before we are there! All schools and daycares have received information about our summer reading and we will be reaching out to a couple schools with more information. This month we worked with 4H Club who brought in mini horses and we hatched chicks! Out of the 12 eggs that incubated, 6 chicks hatched and are being enjoyed by all!
Collection	**Accomplishment:** CATS: We have completed weeding of the Pic Fic collection and this has been moved to the start of Picture Books to see if we can get this collection moving this summer. We have added Companion Cats (Stassi and Misto) to the collection with huge success and lots of questions about if these are real cats. Instagram and Facebook have brought a lot of attention. They are not. Duke, the companion dog should be available shortly; we are waiting for processing. **Active/Ongoing:** Adult Services: At the end of April/beginning of May, Adult Services started shifting the nonfiction collection. After doing a lot of collection maintenance in 2025, we wanted to make room for some new additions and give areas that are tight, some extra room. We made the decision to move the North Hills and North Allegheny yearbooks from Ready Reference to the nonfiction collection and to move the Computer Center collection to the beginning of the nonfiction collection. This allows the popular Paperbacks collection to spread out and grow, and the new Caregiver collection to expand. It's a work in progress but we've already made it through Row 30! CATS: The sections of Paperback and Hardback Fiction will no longer be separated! We are currently weeding these collections, and all new paperbacks will be added into the collection but shelved with hardback fiction. We could find no reason to keep these collections apart and feel it will be more user friendly for patrons to find everything in one place. This shift will take time and won't be completed until after the summer. **Challenge:** CATS: It will take a good bit of staff time to move this collection, and all shelves will need adjusted to accommodate paperback and fiction.

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	A challenge that needs to be addressed is some of the shelving we use for the Picture Books. The floating shelves (The wooden shelves that hold the start of the collection) that we have in the department are not the correct size for picture books and most of the books on the bottom shelf cannot fit properly and have to be stored without the spine showing. This is unhelpful to patrons and shelvers and bad for the books. The shelving along the walls is adequate, but parts are held together with duct tape and not ideal. It would be hugely beneficial to have shelving that was made for picture books to replace this current unit.
Promoting the Library	**Accomplishments:** Mar/Com: County Shared Service – Hoopla changes are live and we have communicated the changes via our website, social media and the June newsletter. Summer Reading graphics are out in the world for both CATs and Adult Services! MarCom updated the Meeting Rooms webpage to include updated photos and an updated room capacity for the Conference Room. We have also published several social media posts re: new Conference Room. Please check out the updates / adjustments to the 2026 newsletter format and a reminder that the digital version on our website is fully functional – you can click links to learn more about programs and to register! Our newsletter is jam packed each and every month and formatting changes make it accessible and easy to read! Summer Hours listing has been adjusted on all public facing means – signage, social, website, google listing, etc. CATS: Morgan Simonic attended the Young Child Festival at CCAC North Campus on April 14th. Kim Englert attended the YMCA's Youth Festival on April 18th. **Active/Ongoing:** Mar/Com: On May 7, Nicholas met with Commonplace Coffee's Marketing team to discuss collaborative content, regular social content calendar and other projects. NerdCon marketing and communications are active. Work has begun on the upcoming Murder Mystery and Children's Gala fundraising events. Upcoming community events include Franklin Park Community Day (June 27), Ross Township Independence Day Parade (June 28) and Ross Township Community Day (June 28). CATS: We are enjoying making the social media videos and people seem to love them as well. **Challenge:** CATS: It will be harder to keep up with creating social media videos once the summer is here, and it is very busy. It would be awesome to have a social media position so someone could focus on this.
Board Member Activities	Our Board Members have been actively involved in our committees over the past month. Dana Getz (chair), Noelle Ivankevich, and Mike Smith attended the Building & Grounds Committee meeting on May 12. Casey Sample (chair), Mike Smith, and Alan Cech attended the Finance Committee meeting on May 14.

Incident Reports – April Month 2026
Accident: 1
Disturbance: 1
Internet: 0
Vandalism: 0
Medical Emergency: 0
Other: 0
Police notified: 0

Year-To-Date - 2026
Accident: 2
Disturbance: 3
Internet: 0
Vandalism: 1
Medical Emergency: 0
Other: 1
Police notified: 0

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Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. Click here for details.

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