Northland Public Library Authority
CD Investment Proposal

In last month's Treasurer's Report, staff agreed to conduct an analysis of the PLGIT rate structure to determine if the time was right to return to investing some of the Authority's cash reserves in CDs. Current balances in the PLGIT account are as follows – Total Class holdings: $84,811, Total Prime holdings: $2,590,631 (see attachment for current rates).

By diversifying into a laddered portfolio of FDIC insured CDs, the risk to the library of such a default is minimized. A draft PLGIT/CD portfolio would look something like the following:

				Additional Earnings	Additional Earnings -
Capital Account Balance	1,258,937	CD Amount	Duration	Over Term	Annual
CD	750,000	250,000	90	75	300
PLGIT	508,937	250,000	180	400	800
		250,000	270	638	848
					1,948
General Account Balance	1,414,697				
CD	500,000	250,000	180	400	800
PLGIT	914,697	250,000	270	638	848
					1,648

Staff is requesting authorization to begin transferring a portion of the cash currently held by PLGIT into CDs, using their PLGIT CD Purchase Program.

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Lukitsch, Robert

From: PLGIT - PA Local Government Investment Trust <CSGEast@pfmam.com>
Sent: Monday, June 8, 2026 11:57 AM
To: Lukitsch, Robert
Subject: PLGIT Information & Rates - 6/8/2026

Click here if you are having trouble viewing this message.

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June 8, 2026

PLGIT 7-Day Yields[1]

PLGIT-Class	Reserve Class	PLGIT/PRIME
3.44%	3.53%	3.73%

PLGIT/TERM[2]

Maturity	Net Rate
90 Days	3.78%
180 Days	3.92%
270 Days	4.02%

PLGIT CD Purchase Program[2]

Maturity	Net Rate
90 Days	3.85%
180 Days	4.05%
270 Days	4.07%

Request to Approve Addition to Retaining Wall

To finalize the retaining wall in front of the library, a quote was received from two landscaping companies. The proposals included one more course on the existing Ohio Stone retaining wall to hold back the slope of the dirt required by McCandless Township to meet code. The current slope is too steep and will result in dirt and plants sliding. Additionally, the wall would be extended from the end of the existing wall one course high to wrap around the side of the building in front of the café area. The lowest quote from Burk Landscaping is included below. To fund this expense, the Foundation earmarked money from a large memorial donation that would fund most of the project with the additional funds coming from the Capital Account. We would like to request the approval of the Northland Library Authory Board to complete this project.

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QUOTE

BURK LANDSCAPING LLC

5611 Grubbs Rd.
Gibsonia, PA 15044
724-443-2525

INVOICE # NO.
DATE: 6/2/26

EXPIRATION DATE DATE

TO Northland Public Library
300 Cumberland Rd.
PGH, PA 15237

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Add 1 layer of Ohio Stone to the existing walls and extend the left side wall approximately 31 feet long and 1 course high		

SUBTOTAL	
SALES TAX	
TOTAL	$12308.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

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NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
May 26, 2026, 7:00pm
MINUTES

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I. **Call to Order & Roll Call:** The meeting was called to order by Mike Smith at 7:01PM. Present: Irene Caliendo, Alan Cech, Dana Getz, Noelle Ivankevich, Sarah Poweska, Casey Sample, Mike Smith, and Varshini Sentilkumar. Also present: Amanda DeKnight, Bob Lukitsch, Kelley Moten, Nicholas Yon, Gilda Arroyo, Nathan Babich, Alice Beckett-Rumberger, Courtney Bonnet, and Victoria Barnosky.

II. **Comments from the Public:** None.

III. **President's Report: Michael Smith:** Smith shared some of the positive feedback he has received from the nonprofit community regarding Northland and our new director.

IV. **Executive Director's Report:** Part of the parking lot will be paved before summer reading starts. Bathroom renovation will be starting in six weeks; anticipate completion by fall. Onboarded 4 new employees this month. Received grant to establish a Memory Cafe to support patrons and caregivers affected by dementia. Analyzing eResource funding as costs have grown astronomically. Arroyo, Lukitsch, and DeKnight met with the architects and contractors to iron out final issues. Working with Hahn Nursery to purchase plants needed to complete the landscaping for the front of the building.

V. **New Business:** None.

VI. **Communications:**

a. **Library Marketing & Communications – Nicholas Yon:** Creating communications about Hoopla changes. Met with Commonplace Coffee to discuss collaborative social media content. Promotions for NerdCon, the Murder Mystery Fundraiser, and the Children's Gala are in process. Community Days outreach will begin next month. Yon highlighted the print newsletter and the interactive newsletter online.

b. **Departmental Updates – Kelley Moten:** The Children and Teen Services Department is combining paperback and hardcover books to make it easier for patrons to find books. The Teen collection has been combined, and the Children's collection will be combined after Summer Reading. Children and Teen Summer Reading programming are ready to go. Michelle Joyce of the Ingomar Garden Club has redone the aluminum garden containers in the Learning Garden with new book themes. Bonnet is working to replace the fairy garden in the Learning Garden.

c. **Foundation – Alice Beckett-Rumberger:** The 2026 Garden Gala raised a record high of $58,000 and sold a record number of 360 tickets. Beckett-Rumberger was on Ya Jagoff! Podcast/KDKA Radio Show to promote the

Garden Gala. Had great articles in TribLive highlighting the event. NPLF was invited to join the Pittsburgh chapter of Satell Institute. The Foundation will join as a Corporate Member, and the library will join the Institute for free as a supported nonprofit partner. Beckett-Rumberger participated in Ya Jagoff!'s Strawberry Jell-O Pretzel Salad Stand-Off fundraiser at the Block Northway on May 16.

d. **Junior Board Member Report – Varshini Senthilkumar:** Senthilkumar has noticed a growing interest in Manga at NASH as they recently increased their Manga collection and it has been very popular.

VII. Board Education:

a. **Strategic Plan SWOT Analysis—Amanda DeKnight:** DeKnight has been gathering information for the Strategic Plan from each department. DeKnight solicited feedback from the Authority Board members. DeKnight will move forward compiling the information.

VIII. Unfinished Business:

a. **Approval of the Revised Unattended Children & Vulnerable Adults Policy (VOTE):** Motion to approve the Revised Unattended Children & Vulnerable Adults Policy, duly made by Alan Cech, seconded by Irene Caliendo, and unanimously carried.
b. **Fidelity Bond & Insurance—Bob Lukitsch:** Lukitsch reviewed the library's insurance coverage. Cech questioned how we can evaluate what is considered an appropriate amount of insurance. There was some board discussion regarding how we can know value and how these policies compare to other libraries. The decision was made to form an insurance coverage working group to analyze and address this issue.

IX. Legal Matters: Arroyo discussed the meeting that took place with the architects and contractors. The Donation Policy will be reviewed more closely following input from additional stakeholders. The library's solicitors plan to approach the solicitors for each municipality regarding the amendment to Northland's Articles of Incorporation.

X. Consent Agenda (VOTE):

a. **Minutes**
    i. **April 28, 2026 Meeting**
b. **Treasurer's Report**
c. **Executive Director's Report**

Motion to approve the consent agenda, duly made by Irene Caliendo, seconded by Noelle Ivankevich, and unanimously carried.

XI. Committee and Other Reports:

a. **Building & Grounds Committee Update:** Committee met and discussed needed HVAC system repairs and cleaning company duties. Discussed goal to purchase new chairs for Conference Room 218. The contract for the new restroom has been signed and construction should begin soon. The

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Committee tabled the discussion regarding adding furniture to the lower level lobby. Landscaping, parking lot lighting repairs, and driveway paving are all moving forward.

b. **Finance Committee Update:** Began discussing the 2027 budget. Some funding challenges with eResources pricing and building maintenance. Library audit was submitted to ACLA and was accepted. There were surprise costs in the 2026 budget for snow removal and building maintenance which may result in some other cuts in the budget later this year. They will be reviewing a new insurance policy.

XII. Board Comments: None.

XIII. Comments from the Public: None.

XIV. Adjournment: Motion to adjourn duly made by Irene Caliendo, seconded by Alan Cech, and unanimously carried. The meeting adjourned at 8:42 PM.

Respectfully submitted,

Dana Getz
Secretary

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Treasurer's Report Executive Summary
For the Period ending May 31, 2026

Approaching the halfway point in Fiscal Year 2026, the trends on income and expenses appear to be improving. Revenue came in about 2% over Budget, while Expenses through May came in right at Budget, despite unbudgeted (some grant supported) purchases, but also due to (unavoidable) increased building expenses. Cash on the books as of the end of May totaled just under $2.8 million, about half a million less than the same point in 2025 (due to all the Construction related payments). Staff maintains the routine practice of paying close attention to the FNB account balance to make sure any time the balance exceeds the $250,000 FDIC guaranteed amount is minimized. The PLGIT account, while not guaranteed, is invested in very safe short-term government issued debt instruments and remains the repository of the bulk of Northland's cash holdings. Now that the Audit is completed and the transfer made to the Capital Savings Account, Staff has evaluated PLGIT's interest rate structure and is making a recommendation to the Board elsewhere on this agenda regarding the feasibility of re-starting the practice of using CDs to increase interest income.

The Statement of Financial Position reflects Northland's continued strong cash position which includes a two-month operating reserve totaling $515,647 (based on 2025 total spending), along with a Capital Improvement Fund that held $ $1,264,280 at the end of May. This is about $200,000 more than the prior month (due to the Capital Savings transfer authorized at the March meeting), with less than $100,000 still owed to the contractors or needing to be transferred to the operating account to cover prior payments. Staff will continue to seek additional Grant funding for other projects in order to keep the 5-year Capital Improvement Plan on track. The Accounts Receivable balance remained $0, while Other Current Assets also dropped to $0. Fixed Assets currently total $5,975,055. Total Assets currently amount to $8,758,132, about $1,300,000 more than one year ago.

Accounts Payable increased to $18,029 (all Ingram and Midwest bills that were paid in early June - balance is $0 at this writing). This is the result of increased shipments from Ingram and Midwest Tape (Northland's primary collection vendors), which are paid in the subsequent month from a statement, due to the sheer volume of invoices these purchases generate. The PLGIT Credit Card balance decreased to $22,554, which is about one-half the level at this point last year. Staff continues to focus effort on finding ways to increase use of this revenue generating purchasing method, which is becoming more difficult due to so many vendors adopting the practice of charging a "convenience fee" for credit card payments. Other Current Liabilities decreased to $157,073 due to an increase in funds collected for other entities and slight variations in the payroll liabilities.

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The Statement of Activities (with Budget analysis) shows a current revenue level at 102% of Budget, totaling $1,785,591.07 against a Budget of $1,751,172.38 (YTD).

On the Expense side, payroll remained under budget by about 11%, while other payroll expenditures (dominated by health insurance) came in only about 5% under budget. Collection expenditures remain well above Budget, due to payment of Northland's share of the County e-resources expense ($77,267), while Programing dropped to 31% over Budget (working off the purchase of annual subscriptions that are used throughout the year and expenditures for the huge Summer Reading Programs). Other Library Operations accounts dropped to 73% above Budget (working off the payment in full for the year's Bookmobile expense) while Processing Costs are about 30% under Budget so far this year. Administration expenditures dropped to 36% above Budget (working off the final payment to Bradbury Miller which was unbudgeted), while Marketing & Communications expenditures were about 28% under Budget. Computer Expense dropped to approximately 2% over Budget while Building and Equipment Expense is still running about 75% above Budget due to a combination of one-time events (the heavy snow, HVAC system problems, parking lot light outages), higher trending costs than anticipated for Maintenance Supplies, as well as some (unbudgeted) grant funded furniture purchases. Travel & Training is currently about $4,000 over Budget, (due to unbudgeted one-time spending on the commemorative mugs for Board Members and Staff, as well as the cost of Amy Steele's retirement dinner). Miscellaneous Expense came in right about on Budget. Despite the large (unbudgeted) expenditures, overall spending remains on Budget (for now).

The Statement of Cash Flows is provided to illustrate how the various balance sheet transactions, in effect, reconcile the Statement of Activities to the Statement of Financial Position. Overall, the Library's cash position increased by about $94,000 YTD.

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Northland Public Library Authority

Statement of Financial Position

As of May 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	**$2,783,345.68**
Accounts Receivable	**$ -268.40**
Other Current Assets	**$0.00**
Total Current Assets	**$2,783,077.28**
Fixed Assets	
1300 Property & Equipment	9,268,696.03
1905 Accumulated Depreciation	-3,293,641.18
Total Fixed Assets	**$5,975,054.85**
TOTAL ASSETS	**$8,758,132.13**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	**$18,029.99**
Credit Cards	**$22,554.02**
Other Current Liabilities	**$157,073.90**
Total Current Liabilities	**$197,657.91**
Long-Term Liabilities	
2905 Loans Payable	0.00
Total Long-Term Liabilities	**$0.00**
Total Liabilities	**$197,657.91**
Equity	
3005 Accumulated Surplus	5,701,085.03
3099 Opening Balance Equity	2,425,425.82
Net Revenue	433,963.37
Total Equity	**$8,560,474.22**
TOTAL LIABILITIES AND EQUITY	**$8,758,132.13**

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Northland Public Library Authority

Budget vs. Actuals

January - May, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4000 Municipal Support				
4005 Mcpl Support - Bradford Woods	13,952.50	13,952.50	0.00	100.00 %
4010 Mcpl Support - Franklin Park	204,890.02	202,602.50	2,287.52	101.13 %
4015 Mcpl Support - Marshall	122,849.80	119,682.50	3,167.30	102.65 %
4020 Mcpl Support - McCandless	358,531.50	358,531.48	0.02	100.00 %
4025 Mcpl Support - Ross	297,042.50	297,042.50	0.00	100.00 %
Total 4000 Municipal Support	**997,266.32**	**991,811.48**	**5,454.84**	**100.55 %**
4100 Other Government Support				
4105 State Support	346,408.20	323,444.00	22,964.20	107.10 %
4110 County Support	212,207.75	231,665.00	-19,457.25	91.60 %
4115 Table Gaming Revenue	26,032.00	15,500.00	10,532.00	167.95 %
Total 4100 Other Government Support	**584,647.95**	**570,609.00**	**14,038.95**	**102.46 %**
4200 Grants & Donations				
4205 Foundation Grants	89,003.93	87,500.00	1,503.93	101.72 %
4210 Other Grants & Donations	8,396.86	12,500.00	-4,103.14	67.17 %
Total 4200 Grants & Donations	**97,400.79**	**100,000.00**	**-2,599.21**	**97.40 %**
4300 Library Operating Revenues	**21,434.32**	**18,544.00**	**2,890.32**	**115.59 %**
4405 Semi-Annual Book Sales	12,721.50	11,250.00	1,471.50	113.08 %
4500 Store Sales	**18,699.98**	**24,374.60**	**-5,674.62**	**76.72 %**
4705 Misc. Income	6,051.30	1,250.00	4,801.30	484.10 %
5000 Interest Income - Operating	20,079.14	22,916.65	-2,837.51	87.62 %
5001 Interest Income - Capital	27,201.66	10,416.65	16,785.01	261.14 %
Uncategorized Income	88.11		88.11	
Total Revenue	**$1,785,591.07**	**$1,751,172.38**	**$34,418.69**	**101.97 %**
GROSS PROFIT	**$1,785,591.07**	**$1,751,172.38**	**$34,418.69**	**101.97 %**
Expenditures				
6000 Payroll Expense	**772,508.78**	**868,301.30**	**-95,792.52**	**88.97 %**
6100 Other Employment Expense	**165,466.41**	**174,742.50**	**-9,276.09**	**94.69 %**
6201-0000 Collection Purchases - Print	**104,123.00**	**99,734.45**	**4,388.55**	**104.40 %**
6202-0001 Collection Purchases - Electronic	**80,856.42**	**36,401.65**	**44,454.77**	**222.12 %**
6203-0001 Collection Purchases - Other	**25,679.20**	**28,187.45**	**-2,508.25**	**91.10 %**
6204-6405 Processing Costs	4,576.01	6,458.35	-1,882.34	70.85 %
6300 Programming & Events	**8,240.41**	**6,250.00**	**1,990.41**	**131.85 %**
6400 Other Library Operations	**7,122.70**	**4,125.05**	**2,997.65**	**172.67 %**
6500 Administrative Expenditures	**43,679.05**	**32,020.80**	**11,658.25**	**136.41 %**
6600 Marketing & Comm.	**1,809.40**	**2,500.00**	**-690.60**	**72.38 %**
6700 Computer Expense	**22,660.11**	**22,166.65**	**493.46**	**102.23 %**
6800 Building & Equipment	**104,755.77**	**59,791.65**	**44,964.12**	**175.20 %**
6900 Travel, Training & Apprec.	**6,835.64**	**2,916.65**	**3,918.99**	**234.37 %**
8000 Miscellaneous Expenses	**3,314.80**	**3,333.30**	**-18.50**	**99.44 %**
9000 Depreciation		0.00	0.00	

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Northland Public Library Authority

Budget vs. Actuals

January - May, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Expenditures	**$1,351,627.70**	**$1,346,929.80**	**$4,697.90**	**100.35 %**
NET OPERATING REVENUE	**$433,963.37**	**$404,242.58**	**$29,720.79**	**107.35 %**
NET REVENUE	**$433,963.37**	**$404,242.58**	**$29,720.79**	**107.35 %**

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Northland Public Library Authority

Statement of Cash Flows

January - May, 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	433,963.37
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1105 Accounts Receivable	65,165.58
1110 Revenue Receivable NPLF	3,944.25
1298 Employee Orders	0.00
1605 Purchases Made on Behalf of Other Entities	30.56
2000 Accounts Payable (A/P)	0.00
2005 Accounts Payable (A/P):Accounts Payable - Vendors	-1,074.81
2010 Accounts Payable (A/P):Accounts Payable - Other	-3.88
2105 PLGIT BMO Debit Card	-20,213.67
2011 Capital Asset Payable	-394,677.02
2205 Receipts Collected for Other Entities	10,465.43
2210 PA Sales Tax Payable	-1,907.24
2405 Payroll Tax Payable	0.00
2605 Payroll Liabilities:FSA	776.88
2610 Payroll Liabilities:Life Insurance	-728.07
2620 Payroll Liabilities:Dental	-53.57
2625 Payroll Liabilities:UPMC Vision	23.62
2626 Payroll Liabilities:TakeCommand	462.21
2630 Payroll Liabilities:SIMPLE IRA	-4,891.12
2635 Payroll Liabilities:Child Support	-85.38
2710 Security Deposit	1,000.00
PA Sales Tax Payable:PA Sales Tax Payable	2,684.20
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**-339,082.03**
Net cash provided by operating activities	**$94,881.34**
NET CASH INCREASE FOR PERIOD	**$94,881.34**
Cash at beginning of period	2,688,195.94
CASH AT END OF PERIOD	**$2,783,077.28**

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Northland Public Library
Donation Policy

Overview and Purpose
Northland Public Library (NPL) welcomes donations, including gifts of money, books and other materials, marketable securities, bequests and beneficiary designations, artwork, or property of any kind that support and further NPL's mission, vision and goals. It is understood that such gifts and bequests should not replace public support but should enable NPL to provide and enhance library services in ways not possible within NPL's current operating budget. The purpose of this policy is to specify the types of donations NPL will accept and how NPL will handle these donations. Donations of any gifts not specified in this policy will be considered on an individual basis.

General Policies
NPL cannot and does not appraise donated items. Donors who wish to determine the value of a donation must make all arrangements for and assume all costs of an appraisal prior to donation. All gifts accepted by NPL become the property of NPL, which reserves the right to retain, use, sell or dispose of the items, as needed, and in a fashion determined by NPL in its sole discretion. NPL reserves the right to refuse to accept any gifts that Library staff deem not to be in its best interests of NPL to accept, in their sole and absolute discretion. NPL will seek the advice of counsel in matters relating to the acceptance of gifts when appropriate.

Monetary Gifts (excluding grants)
Monetary gifts to NPL are welcome and shall be accepted and administered pursuant to the terms and conditions of that certain Memorandum of Understanding between NPL and the Northland Public Library Foundation (NPLF) dated as of August 22, 2023 (the "MOU"). Donors wishing to contribute to a specific collection, program, service, etc., are encouraged to work with NPL and NPLF staff to determine the best use for their donation as a restricted gift, as more particularly described in the MOU.

Art and Decorative Objects
NPL may accept gifts of art, including paintings, photographs, and decorative objects on a case-by-case basis. For insurance purposes, some items may require an appraisal. NPL determines the placement and display of such accepted items, though NPL staff will consider the wishes of the donor regarding the item's location. NPL will not accept art or decorative objects that cannot be properly cared for or secured by NPL within its normal operating procedures.

Furniture and Equipment
NPL generally does not accept donations of furniture for public use, office furniture, or technology equipment (desktops, laptops, tablets or peripheral equipment).

Materials
NPL accepts donated materials in good condition, including but not limited to books, audio books and audio-visual materials pursuant to its Material Donations Procedure. NPL staff evaluate donated materials for inclusion in NPL's collection according to NPL's Collection Development Policy. Collections of donated materials may be accepted with the understanding that the collection may not remain intact.

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Northland Public Library
Donation Policy

Materials not accepted for NPL's collection may be sold in the Book Nook or in NPL's semi-annual book sales, or they may be recycled or discarded.

Real Estate
NPL may accept gifts of real property that supports or could be sold to support NPL's mission. Such offers will be handled by NPL staff in consultation with the NPL Authority Board to determine the gift's suitability and the terms of acceptance compatible with NPL's policies, the donor's intent and any applicable laws.

Review of Policy
This policy will be reviewed periodically and updated as needed to reflect current best practices and NPL's evolving needs.

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NORTHLAND PUBLIC LIBRARY
300 Cumberland Road • Pittsburgh, Pennsylvania 15237 • 412.366.8100 • FAX: 412.366.2064 • www.northlandlibrary.org

Executive Director's Report – June 2026

Executing the Northland Public Library Strategic Plan 2021-2024 as we work to "enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all."

Focus	
Staffing	**Accomplishment:** A new Shelver was hired and began training on 6/18, and as of 6/13 Parker Ackerman was promoted to CSRII. **Active/Ongoing:** Pending a 60-day review, Alea Christ will be considered for the permanent position of Circulation Manager leaving a Circulation Supervisor position to fill.
Funding	**Accomplishment:** The $5000 grant from The Garden Club of Allegheny County was spent out for new landscaping. The new trees, flowers, and shrubs have been planted, and I submitted the final report. **Active/Ongoing:** The Foundation proposed a 5% stipend to the library which is an increase from last year's 4% stipend. If approved at their July meeting, this will be very helpful in balancing the 2027 budget. Additionally, ACLA is planning to request a 3% increase to RAD funding. I am working with Bob to complete a draft of the 2027 budget for review. **Challenge:** **Impact:**
Facility and Space	**Accomplishment:** As previously mentioned, the landscaping at the lower-level entrance has been planted. **Challenge:** The height of the dirt required by McCandless Township in the retaining wall has caused a significant slope that will likely cause the landscaping to slide. Bob and I have come up with some ideas to resolve the issue. Sargent Electric was sent a letter and certified check for the remainder of their retainage stating that Northland's opinion is consistent with R3A's in that their general conditions charged were not justified.
Services	**Accomplishment:** Adult Services--Summer Reading! Bookshelf Bingo is off to a great start with 301 patron registrations and 18 staff enrolled in the staff program. We've been having to refill our display daily with books from the categories. We also added a fun addition this year to the program display - a repurposed gumball machine! Each plastic capsule contains a book recommendation and cute bookish sticker inside. Many participants have commented that they appreciate something fun and cute for adults, too! Our 5th annual Nerdcon event went well! We had about 180 people at the various events plus others milling around the building which is hard to calculate. We hosted various events throughout the day, and this was the largest one yet in scale of events, volunteers, and

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	vendors. We even had a working R2-D2 out downstairs in front of a green screen that really made a lot of people (both children AND adults) smile--we saw people taking photos and videos with the droid all day long. Here are a few survey comments from participants: "Thank you again for this event that lets those who might feel different be included and welcomed." "I love that I get to meet cosplayers and get tips on styling and how to make clothes" Three separate people also said they look forward to this event every year. CATS--Summer reading is in full swing and as of 6/19/26 we have over 1200 children signed up! We will put on about 40-45 programs in June. **Active/Ongoing:** CATS--Staff is working hard to present programs, work with volunteers, sign families up for the summer reading program, run weekly contests, create crafts for families and keep up with the Dragon Card demands! **Challenge:** CATS--We need more volunteers to help us with the Summer Reading table and later in summer for some of our larger programs. We are very busy on weekends, and additional staff hours would be beneficial to allow more librarians to be on the desk and available for evenings and weekends. **Impact:** CATS--Families seem to be very happy with all the summer programming and everything to do with it! We are certainly keeping busy with non-stop patrons coming in for visits!
Collection	**Accomplishment:** Adult Services--We added a new type of technology to our lending collection – blood pressure cuffs! And one is already checked out. Please see the flier in the board documents for more details on our technology collection. CATS--The paperbacks and hardbacks in the Teen section have been combined, and this is making it easier for all to locate materials. Instead of having to look in two different locations, patrons and staff can find everything in one spot. **Active/Ongoing:** CATS--Once Summer Reading is over the Children's Paperbacks and Hardback Fiction will be weeded and then combined. We are adding an additional Companion Cat (Marie) and a Companion Dog to our collection. **Challenge:** CATS--The actual move of thousands of books will take a great deal of staff effort. We also need to relocate the "What is, Where is and Who is" series that are currently located in paperbacks but are all non-fiction materials. **Impact:** CATS--This change will align with the new signage that has been purchased and 1 location for all fiction in both Children and Teen will be a benefit to all.
Promoting the Library	**Accomplishment:** MarCom-Summer Reading graphics are out in the world for both CATs and Adult Services! We had an Adult Services Instagram Reel go viral – (as of report submission) 1.3 Million views, approximately 872,000 accounts reached, 57,500 interactions and 561 comments. We spent a lot of time managing, checking and responding to comments. We also had a post regarding the recent bathroom vandalism that had a lot of engagement, requiring lots of time managing comments and feedback. On June 3, Amanda, Mike and Dana toured Commonplace Coffee's headquarters and roastery.

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	CATS- Several of our librarians visited a couple schools at the end of year to promote Summer Reading and we have posted on Instagram and Facebook with information on Summer Reading. **Active/Ongoing:** MarCom-CATs interior signage project – working on layout finalizations with vendor. Work is ongoing for the Murder Mystery and Children's Gala fundraising events – webpages for each have been updated, save the dates have been designed and printed and sponsorship packets have been designed and printed. Work continues on the new exterior building entrance sign as the vendor is working on structural and material tests. Work has already begun on 2027 Internal Room Reservations. No update on Commonplace Coffee exterior road entrance signs – radio silence for a few months since last update. Upcoming community events include Franklin Park Community Day (June 27), Ross Township Independence Day Parade (June 28) and Ross Township Community Day (June 28), Marshall Community Day (August 22) and McCandless Community Day (September 12). **Challenge:** MarCom-County Shared Services Hoopla changes – patrons are taking more notice; Ellen is getting regular phone calls; Circ, Adult Services and CATs staff is receiving questions; and, we have seen an increase in feedback on social media, including disappointed patrons. As a Shared Service we provide the information CLP has given us and encouraged folks to reach out directly to CLP. CATS- Patrons love the social media videos but finding time to film, edit and complete videos can be difficult. It would be amazing to have someone who is dedicated to get these done and has better editing skills! **Impact:** MarCom-Ellen has been answering regular calls regarding Hoopla, taking her time and our Department and Circ staff has been managing disappointed patrons.
Board Member Activities	Dana Getz and Mike Smith toured Commonplace Coffee Headquarters on June 3. The Governance committee met June 11 lead by Casey Sample and was attended by board members Mike Smith and Alan Cech.

Incident Reports – May Month 2026
Accident: 1
Disturbance: 1
Internet: 0
Vandalism: 1
Medical Emergency: 0
Other: 1
Police notified: 1

Year-To-Date - 2026
Accident: 3
Disturbance: 4
Internet: 0
Vandalism: 1
Medical Emergency: 0
Other: 2
Police notified: 1

Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. Click here for details.

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