2027 Northland Public Library Authority Board & Committee Meetings

Authority Board – 4th Tuesday of the month (except for the November and December Meetings which are combined and will occur on the 2nd Tuesday of December)

Board Committees:

Building & Grounds – 2nd Tuesday (February, May, August, November)*
Finance – 2nd Thursday (May, July, September)
Governance – 2nd Thursday (February, June, November)
Personnel – 2nd Tuesday (March, October)
Policy & Planning – 2nd Tuesday (April, July); 1st Tuesday (December)

January

Tuesday, January 26, 7:00 p.m. - Authority Board Meeting

February

Tuesday, February 9, 7:00 p.m. - Building & Grounds – 2nd Tuesday

Thursday, February 11, 7:00 p.m. - Governance Committee Meeting – 2nd Thursday

Tuesday, February 23, 7:00 p.m. - Authority Board Meeting

March

Tuesday, March 9, 7:00 p.m. - Personnel Committee Meeting – 2nd Tuesday

Tuesday, March 23, 7:00 p.m. - Authority Board Meeting

April

Tuesday, April 13, 7:00 p.m. - Policy & Planning Committee Meeting – 2nd Tuesday

Tuesday, April 27, 7:00 p.m. - Authority Board Meeting

May

Tuesday, May 11, 7:00 p.m. - Building & Grounds – 2nd Tuesday

Thursday, May 13, 7:00 p.m. - Finance Committee Meeting (audit review and budget kickoff) – 2nd Thursday

Tuesday, May 25, 7:00 p.m. - Authority Board Meeting

June

Thursday, June 10, 7:00 p.m. - Governance Committee Meeting – 2nd Thursday

Tuesday, June 22, 7:00 p.m. - Authority Board Meeting

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July

Thursday, July 8, 7:00 p.m. - Finance Committee Meeting (budget) – 2nd Thursday

Tuesday, July 13, 7:00 p.m. - Policy & Planning Committee Meeting – 2nd Tuesday

Tuesday, July 27, 7:00 p.m. - Authority Board Meeting

August

Tuesday, August 10, 7:00 p.m. - Building & Grounds – 2nd Tuesday

Tuesday, August 24, 7:00 p.m. - Authority Board Meeting

September

Thursday, September 9, 7:00 p.m. - Finance Committee Meeting (final budget meeting) – 2nd Thursday

Tuesday, September 28, 7:00 p.m. - Authority Board Meeting

October

Tuesday, October 12, 7:00 p.m. - Personnel Committee Meeting (Raise schedule) – 2nd Tuesday

Tuesday, October 26, 7:00 p.m. - Authority Board Meeting

November

Tuesday, November 9, 7:00 p.m. - Building & Grounds – 2nd Tuesday

Thursday, November 11, 7:00 p.m. - Governance Committee Meeting (Board evaluation) – 2nd Thursday

December

Tuesday, December 7, 7:00 p.m. - Policy & Planning Committee Meeting (prep for New Year policy changes) – 1st Tuesday

Tuesday, December 14, 7:00 p.m. - Authority Board Meeting (Combined Nov/Dec Meeting) – 2nd Tuesday

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Northland Public Library Authority
Statement of Activity & Budget Analysis
January 2021 - December 2027

	Jan - Dec 2027 Budget (Requested)	Jan - Dec 2026 Budget (Approved)	Jan - Dec 2025	Jan - Dec 2024	Jan - Dec 2023	Jan - Dec 2022	Jan - Dec 2021
Revenue							
4000 Municipal Support							
4005 Mcpl Support - Bradford Woods	28,916	27,905	24,879	29,300	29,067	25,960	25,960
4010 Mcpl Support - Franklin Park	431,665	405,205	377,873	388,574	363,139	344,861	344,861
4015 Mcpl Support - Marshall	248,359	239,365	227,787	227,725	229,121	214,743	211,629
4020 Mcpl Support - McCandless	738,543	717,063	692,155	671,342	664,350	648,463	641,905
4025 Mcpl Support - Ross	613,950	594,085	569,692	545,406	511,987	512,687	512,687
Total 4000 Municipal Support	**2,061,433**	**1,983,623**	**1,892,386**	**1,862,347**	**1,797,664**	**1,746,715**	**1,737,042**
4100 Other Government Support							
4105 State Support	323,444	323,444	323,444	323,444	320,215	273,138	273,138
4110 County Support	572,676	555,996	555,200	536,425	742,848	570,761	543,582
4115 Table Gaming Revenue	65,000	62,000	65,298	41,390	62,740	62,435	47,274
4120 Federal Support	-	-	-	-	346,790	17,763	872,212
Total 4100 Other Government Support	**961,120**	**941,440**	**943,942**	**901,259**	**1,472,593**	**924,098**	**1,736,206**
4200 Grants & Donations							
4205 Foundation Grants	425,000	350,000	511,761	213,287	179,220	178,082	180,846
4206 Foundation Grants (In Kind)		-	118,682				
4210 Other Grants & Donations	35,000	30,000	41,084	26,075	280,453	22,594	52,666
Total 4200 Grants & Donations	**460,000**	**380,000**	**671,526**	**239,362**	**459,672**	**200,677**	**233,511**
4250 Capital Grants							
4252 Capital Grants - State		-	2,050,000	-	-	-	-
4255 Capital Grants - Other		-	5,000	-	-	-	-
Total 4250 Capital Grants	**-**	**-**	**2,055,000**	**-**	**-**	**-**	**-**
Total 4300 Library Operating Revenues	**43,000**	**44,500**	**27,950**	**33,423**	**44,502**	**58,213**	**33,006**
4405 Semi-Annual Book Sales	24,000	22,500	24,136	21,198	17,834	16,998	8,578
Total 4500 Store Sales	**48,600**	**59,099**	**43,402**	**50,707**	**50,334**	**42,897**	**26,680**
Total 4705 Misc. Income	**5,000**	**3,000**	**2,965**	**1,524**	**4,507**	**1,383**	**15,770**
4800 Unapplied Cash Payment Revenue							

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5000 Interest Income - Operating	55,000	55,000	64,619	94,920	161,320	41,440	778
5001 Interest Income - Capital	35,000	25,000	55,617	101,518	-	-	-
Uncategorized Income		-	-	-	-	-	-
Total Revenue	**3,693,153**	**3,514,162**	**5,781,543**	**3,306,258**	**4,008,426**	**3,032,420**	**3,791,571**
Gross Profit	**3,693,153**	**3,514,162**	**5,781,543**	**3,306,258**	**4,008,426**	**3,032,420**	**3,791,571**
Expenditures							
Total 6000 Payroll Expense	2,227,831	2,083,923	1,998,048	1,938,265	1,826,553	1,746,970	1,797,540
Total 6100 Other Employment Expense	450,022	419,382	367,501	391,824	334,955	314,693	306,353
Total 6201-0000 Collection Purchases - Print	246,000	239,363	228,959	214,911	187,385	199,617	229,818
Total 6202-0001 Collection Purchases - Electronic	120,000	87,364	74,446	67,337	80,820	68,700	50,442
Total 6203-0001 Collection Purchases - Other	69,000	67,650	71,815	67,425	72,450	77,724	81,061
6204-6405 Processing Costs	16,500	15,500	16,529	16,271	15,974	22,336	18,660
Total 6300 Programming & Events	16,000	15,000	12,161	17,169	16,819	16,240	15,243
Total 6400 Other Library Operations	9,400	9,900	19,018	21,078	20,508	18,931	8,353
Total 6500 Administrative Expenditures	79,550	76,850	77,135	68,764	77,126	80,567	58,545
Total 6600 Marketing & Comm.	6,000	6,000	2,464	2,433	5,330	4,333	1,946
Total 6700 Computer Expense	62,500	53,200	58,784	46,477	68,980	81,369	70,518
Total 6800 Building & Equipment	200,500	143,500	156,245	127,461	121,195	119,675	103,358
Total 6900 Travel, Training & Apprec.	11,350	7,000	7,454	7,773	4,272	5,208	3,738
Total 8000 Miscellaneous Expenses	8,500	8,000	3,320	11,515	9,069	10,766	4,974
9000 Depreciation	170,000	256,530	165,180	106,531	142,946	160,309	160,309
Total Expenditures	**3,693,153**	**3,489,162**	**3,259,061**	**3,105,233**	**2,984,381**	**2,927,436**	**2,910,858**
Net Operating Revenue	**(0)**	**25,000**	**2,522,482**	**201,025**	**1,024,045**	**104,984**	**880,713**
Total Other Revenue	**-**	**-**	**-**	**(20,018)**	**(10,633)**	**-**	**-**
Net Revenue	**(0)**	**25,000**	**2,522,482**	**181,007**	**1,013,412**	**104,984**	**880,713**

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APPLICATION OF WEIGHTED FORMULA 2027 BUDGET

APPROVED by Municipalities on: 11/11/2025

POPULATION ESTIMATE			
	July 1, 2025 Census Estimate	% of TOTAL	20%
Bradford Woods	1,126	0.012904	0.002581
Franklin Park	14,978	0.171648	0.034330
Marshall Twp.	10,499	0.120319	0.024064
McCandless	28,439	0.325911	0.065182
Ross Twp.	32,218	0.369218	0.073844
TOTAL	87,260	1.000000	0.200000

ASSESSED VALUATION Allegheny County website: certified taxable value as of January 10, 2026			20%
Bradford Woods	143,092,183	0.015500	0.003100
Franklin Park	1,829,534,412	0.198184	0.039637
Marshall Twp.	1,826,775,279	0.197885	0.039577
McCandless	2,812,705,405	0.304686	0.060937
Ross Twp.	2,619,395,573	0.283745	0.056749
TOTAL	$ 9,231,502,852	1.000000	0.200000

Usage data from July 1, 2025 through June 30, 2026					
Usage	Total Circulation	Computer Use	Total Usage		60%
Bradford Woods	13,849	33	13,882	0.013911	0.008346
Franklin Park	223,803	1,454	225,257	0.225724	0.135434
Marshall Twp.	94,116	418	94,534	0.094730	0.056838
McCandless	380,579	5,534	386,113	0.386913	0.232148
Ross Twp.	273,931	4,216	278,147	0.278723	0.167234
TOTAL	986,278	11,655	997,933	1.000000	0.600000

Municipal Contribution				Municipal PER CAPITA
Bradford Woods	$ 28,916	0.014027	$ 2,061,433	$25.68
Franklin Park	$ 431,665	0.209400	$ 2,061,433	$28.82
Marshall Twp.	$ 248,359	0.120479	$ 2,061,433	$23.66
McCandless	$ 738,543	0.358267	$ 2,061,433	$25.97
Ross Twp.	$ 613,950	0.297827	$ 2,061,433	$19.06
TOTAL*	$ 2,061,433	1.000000		$ 23.62

* Due to the number of decimal places used in the formula calculation for individual municipal contributions this total may not display properly.

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NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
July 28, 2026, 7:00pm
MINUTES

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I. **Call to Order & Roll Call:** The meeting was called to order by Sarah Poweska at 7:01 PM. Present: Victoria Barnosky, Alan Cech, Noelle Ivankevich, Sarah Poweska, and Casey Sample. Excused: Dana Getz, Mike Smith, and Varshini Sentilkumar. Also present: Amanda DeKnight, Bob Lukitsch, Nicholas Yon, Alexis McKinley, Alan Shuckrow, Nathan Babich, Chris Savena, and Courtney Bonnet.

II. **Comments from the Public:** None.

III. **President's Report: Sarah Poweska:** Welcome new board member Victoria Barnosky.

IV. **Executive Director's Report: Amanda DeKnight:** FCC is considering sunsetting e-rate program, which represents a large portion of eiNetwork's budget. Asking board members to reach out to elected officials. Staff vacation policy was updated to allow new staff to purchase a pro-rated amount of vacation after the end of their Introductory Period. DeKnight applied to the PA Humanities Cultural Exchange program which offers mini grants and continuing education funding opportunities. 2027 Budget is drafted. Draft Strategic Plan was circulated. Staff have expressed concerns about AI, like AI generated books. DeKnight and Kelley Moten are drafting an AI Policy. Through a grant from ACLA, DeKnight and Moten have been working with Debra Thompson of Strategy Solutions, Inc. to refine our pay scale based on job descriptions and to prepare for a potential minimum wage increase. Waiting on a part to repair our HVAC system. Signed contract for the retaining wall. Waiting to hear from contractors on a start date for the ADA accessible bathroom. Contractors are waiting on R3A to send final stamped drawings. DeKnight applied for a $10,000 grant through the Office of Commonwealth Libraries for the bathroom project.

V. **New Business:**

a. **Mid-Year Statistics Presentation: Amanda DeKnight:** DeKnight presented a Mid-Year Statistics presentation, created by Moten, comparing January through June 2025 vs 2026 statistics. Library programs and attendance numbers are up across all ages. Library Usage – Wi-Fi use is up 60%. Average of 1,100 patrons visited every day in June. Receiving upwards of 30 delivery bins with holds and returning materials each weekday. Active library card usage is down slightly from 35% to 33%. Circulation of Physical Items – 5% increase in circulation of physical items, already exceeding 524,134 as of early July 2026.

b. **Recommendation for Jr. Board Member (Vote): Amanda DeKnight:** DeKnight explained the Jr. Board Member vetting and interview process and provided the interview committee's recommendation to the Board. Motion to approve Ramona McCaul to be the Jr. Board Member for the NPL Board for the 2026-2027 school year, duly made by Alan Cech, seconded by Noelle Ivankevich, and unanimously carried.
c. **Preliminary 2027 Budget Review: Robert Lukitsch, Amanda DeKnight:** The NPL Foundation has agreed to a 5% endowment draw, increased from 4%. The Board expressed their gratitude to the Foundation for its continued, and now increased support, and ongoing partnership. Hoping to get more revenue from things like room rentals and book sales. Projecting an increase of just under 4% from each municipality. This is to help offset payroll wages to move towards a potential minimum wage increase; increased maintenance costs on building (around 50% increase this year); an increased e-resource budget as usage has skyrocketed; and professional development for staff. State passed a level budget again. Table gaming projected to be flat.

VI. Communications:

a. **Library Marketing & Communications – Nicholas Yon:** Hosted 2 sets of guests for a behind the scenes tour of Northland – new RAD Communications Director Rachel Handel, and Town of McCandless Director of Parks & Recreation Abby Lucostic and intern Caroline Ridge. Children and Teen Services interior signs went up. Have received positive feedback. Participated in several community events – Franklin Park Community Day, and Ross Township Community Day and Independence Day Parade. Yon presented a sneak peak of the newly designed website. Content for the re-designed website is being prepared. Yon previewed the 2025 Annual Report.
b. **Foundation – Alexis McKinley, Chris Savena:** The Foundation Board voted at their July meeting to approve the 2027 Stipend to the Library in the amount of $414,821. Putting investment relationship out to bid since Foundation has been with current advisor for 5 years. RFPs due August 15. Love your Library month in September. Donations made in September get matched by the Jack Buncher Foundation. Mailer goes out in August. Children's Gala tickets went on sale July 15, and 94 tickets have been sold so far. Murder Mystery Fundraiser tickets go on sale August 1. The Foundation is having a sign installed over the giving tree in the lobby naming it and providing a QR code for donating information. Scheduled to be installed on July 31. Amazon wish list is doing very well – over $1000 worth of merchandise so far.

VII. Board Education:

a. **Strategic Plan Draft Review: Amanda DeKnight:** DeKnight walked through the new draft of the Strategic Plan.

VIII. Consent Agenda (VOTE):

a. **Minutes**
    i. **June 23, 2026 Meeting**
b. **Treasurer's Report**
c. **Executive Director's Report**

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Motion to approve the consent agenda, duly made by Alan Cech, seconded by Victoria Barnosky, and carried, 4 votes in favor and 1 abstention (Barnosky).

IX. Committee and Other Reports:

a. **Finance Committee Update: Casey Sample:** Should land even at the end of the year despite some unexpected costs like snow removal.
b. **Policy & Planning Committee Update: Amanda DeKnight:** Reviewed Strategic Plan – workshopped new Mission, Vision, and Values ideas.

X. Board Comments: Cech acknowledged management and staff for doing a phenomenal job.

XI. Comments from the Public: None.

XII. Adjournment: Motion to adjourn duly made by Alan Cech, seconded by Noelle Ivankevich, and unanimously carried. The meeting adjourned at 8:23 PM.

Respectfully submitted,

Noelle Ivankevich
Board Member

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Treasurer's Report Executive Summary
For the Period ending July 31, 2026

Beyond the halfway point in Fiscal Year 2026, the trends on income and expenses continue to stabilize. Both Revenue and Expenses came in just over Budget, despite a number of unbudgeted (some grant supported) purchases. However, it is worth noting that no Depreciation has been booked yet, and if half the amount was allocated for the first half of the year, the expenses would be about $85,000 over Budget, so this is shaping up to be a difficult year financially. Cash on the books as of the end of July totaled just over $2.75 million, about $15,000 more than the same point in 2025. Staff maintains the routine practice of paying close attention to the FNB account balance to make sure any time the balance exceeds the $250,000 FDIC guaranteed amount is minimized. The PLGIT account, while not guaranteed, is invested in very safe short-term government issued debt instruments and remains the repository of the bulk of Northland's cash holdings. Now that the Board has approved re-starting the practice of using CDs to increase interest income, almost half of the cash on the books is now in CDs (a total of $1,219,000 at this juncture).

The Statement of Financial Position reflects Northland's continued strong cash position which includes a two-month operating reserve totaling $515,647 (based on 2025 total spending), along with a Capital Improvement Fund that held $1,189,398 at the end of July. This is about $2,000 more than the prior month (due to interest earnings). Staff will continue to seek additional Grant funding for other projects in order to keep the 5-year Capital Improvement Plan on track. The Accounts Receivable balance remained over $77,000 (awaiting payment of the Foundations Q2 invoice), while Other Current Assets returned to $0. Fixed Assets currently total $6,000,504. Total Assets currently amount to $8,839,395, about $1,100,000 more than one year ago.

Accounts Payable decreased to $15,600 (all Ingram and Midwest bills that were paid in early July - balance is $0 at this writing). This is the result of decreased shipments from Ingram and Midwest Tape (Northland's primary collection vendors), which are paid in the subsequent month from a statement, due to the sheer volume of invoices these purchases generate. The PLGIT Credit Card balance decreased to $20,809, and remains below the level at this point last year. Staff continues to focus effort on finding ways to increase use of this revenue generating purchasing method, which is becoming more difficult due to so many vendors adopting the practice of charging a "convenience fee" for credit card payments. Other Current Liabilities increased to $90,989 due to the rebuilding of funds collected for other entities and normal variations in the payroll liabilities.

The Statement of Activities (with Budget analysis) shows a current revenue level just over 100% of Budget, totaling $2,494,229.15 against a Budget of $2,478,743.30 (YTD).

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On the Expense side, payroll remained under budget by about 5%, while other payroll expenditures (dominated by health insurance) came in about 7% under budget. Collection expenditures remain well above Budget, due to payment of Northland's share of the County e-resources expense ($77,267), while Programing increased to 59% over Budget (due to the heavy summer program schedule). Other Library Operations accounts dropped to 34% above Budget (working off the payment in full for the year's Bookmobile expense) while Processing Costs are about 33% under Budget so far this year. Administration expenditures dropped to about 8% above Budget (working off the final payment to Bradbury Miller which was unbudgeted), while Marketing & Communications expenditures were about 44% under Budget. Computer Expense decreased to approximately 5% over Budget while Building and Equipment Expense is still running about 63% above Budget due to a combination of one-time events (the heavy snow, HVAC system problems, parking lot light outages), higher trending costs than anticipated for Maintenance Supplies, as well as some (unbudgeted) grant funded furniture purchases. Travel & Training is currently about $3,900 over Budget, (due to unbudgeted one-time spending on the commemorative mugs for Board Members and Staff, as well as the cost of Amy Steele's retirement dinner). Miscellaneous Expense increased to about 8% over Budget (due to the CD fees assessed by PLGIT). Despite the large (unbudgeted) expenditures, overall spending remains only slightly over Budget (for now).

The Statement of Cash Flows is provided to illustrate how the various balance sheet transactions, in effect, reconcile the Statement of Activities to the Statement of Financial Position. Overall, the Library's cash position increased by about $74,000 YTD.

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Northland Public Library Authority

Statement of Financial Position

As of July 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	**$2,761,885.09**
Accounts Receivable	**$77,004.76**
Other Current Assets	**$0.00**
Total Current Assets	**$2,838,889.85**
Fixed Assets	
1300 Property & Equipment	9,294,146.03
1905 Accumulated Depreciation	-3,293,641.18
Total Fixed Assets	**$6,000,504.85**
TOTAL ASSETS	**$8,839,394.70**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	**$15,600.42**
Credit Cards	**$20,809.02**
Other Current Liabilities	**$90,988.79**
Total Current Liabilities	**$127,398.23**
Long-Term Liabilities	
2905 Loans Payable	0.00
Total Long-Term Liabilities	**$0.00**
Total Liabilities	**$127,398.23**
Equity	
3005 Accumulated Surplus	5,701,085.03
3099 Opening Balance Equity	2,425,425.82
Net Revenue	585,485.62
Total Equity	**$8,711,996.47**
TOTAL LIABILITIES AND EQUITY	**$8,839,394.70**

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Northland Public Library Authority

Budget vs. Actuals

January - July, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
4000 Municipal Support				
4005 Mcpl Support - Bradford Woods	13,952.50	20,928.75	-6,976.25	66.67 %
4010 Mcpl Support - Franklin Park	306,191.27	303,903.75	2,287.52	100.75 %
4015 Mcpl Support - Marshall	182,691.05	179,523.75	3,167.30	101.76 %
4020 Mcpl Support - McCandless	537,797.25	537,797.24	0.01	100.00 %
4025 Mcpl Support - Ross	445,563.75	445,563.75	0.00	100.00 %
Total 4000 Municipal Support	**1,486,195.82**	**1,487,717.24**	**-1,521.42**	**99.90 %**
4100 Other Government Support				
4105 State Support	346,408.20	323,444.00	22,964.20	107.10 %
4110 County Support	306,522.31	324,331.00	-17,808.69	94.51 %
4115 Table Gaming Revenue	26,032.00	31,000.00	-4,968.00	83.97 %
Total 4100 Other Government Support	**678,962.51**	**678,775.00**	**187.51**	**100.03 %**
4200 Grants & Donations				
4205 Foundation Grants	175,625.74	175,000.00	625.74	100.36 %
4210 Other Grants & Donations	10,671.24	17,500.00	-6,828.76	60.98 %
Total 4200 Grants & Donations	**186,296.98**	**192,500.00**	**-6,203.02**	**96.78 %**
4300 Library Operating Revenues	**33,948.45**	**25,960.00**	**7,988.45**	**130.77 %**
4405 Semi-Annual Book Sales	12,721.50	11,250.00	1,471.50	113.08 %
4500 Store Sales	**29,333.26**	**34,124.44**	**-4,791.18**	**85.96 %**
4705 Misc. Income	8,112.87	1,750.00	6,362.87	463.59 %
5000 Interest Income - Operating	25,945.55	32,083.31	-6,137.76	80.87 %
5001 Interest Income - Capital	32,712.21	14,583.31	18,128.90	224.31 %
Total Revenue	**$2,494,229.15**	**$2,478,743.30**	**$15,485.85**	**100.62 %**
GROSS PROFIT	**$2,494,229.15**	**$2,478,743.30**	**$15,485.85**	**100.62 %**
Expenditures				
6000 Payroll Expense	**1,155,771.18**	**1,215,621.82**	**-59,850.64**	**95.08 %**
6100 Other Employment Expense	**227,732.93**	**244,639.50**	**-16,906.57**	**93.09 %**
6201-0000 Collection Purchases - Print	**140,678.76**	**139,628.23**	**1,050.53**	**100.75 %**
6202-0001 Collection Purchases - Electronic	**82,243.12**	**50,962.31**	**31,280.81**	**161.38 %**
6203-0001 Collection Purchases - Other	**41,952.57**	**39,462.43**	**2,490.14**	**106.31 %**
6204-6405 Processing Costs	6,138.33	9,041.69	-2,903.36	67.89 %
6300 Programming & Events	**13,968.98**	**8,750.00**	**5,218.98**	**159.65 %**
6400 Other Library Operations	**7,726.28**	**5,775.07**	**1,951.21**	**133.79 %**
6500 Administrative Expenditures	**48,628.84**	**44,829.12**	**3,799.72**	**108.48 %**
6600 Marketing & Comm.	**1,973.95**	**3,500.00**	**-1,526.05**	**56.40 %**
6700 Computer Expense	**32,475.06**	**31,033.31**	**1,441.75**	**104.65 %**
6800 Building & Equipment	**136,431.88**	**83,708.31**	**52,723.57**	**162.98 %**
6900 Travel, Training & Apprec.	**7,983.43**	**4,083.31**	**3,900.12**	**195.51 %**
8000 Miscellaneous Expenses	**5,038.22**	**4,666.62**	**371.60**	**107.96 %**
9000 Depreciation		0.00	0.00	
Total Expenditures	**$1,908,743.53**	**$1,885,701.72**	**$23,041.81**	**101.22 %**

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Northland Public Library Authority

Budget vs. Actuals

January - July, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING REVENUE	**$585,485.62**	**$593,041.58**	**$ -7,555.96**	**98.73 %**
NET REVENUE	**$585,485.62**	**$593,041.58**	**$ -7,555.96**	**98.73 %**

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Northland Public Library Authority

Statement of Cash Flows

January - July, 2026

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	585,485.62
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1105 Accounts Receivable	-11,839.18
1110 Revenue Receivable NPLF	3,944.25
1298 Employee Orders	0.00
1605 Purchases Made on Behalf of Other Entities	30.56
2000 Accounts Payable (A/P)	0.00
2005 Accounts Payable (A/P):Accounts Payable - Vendors	-3,504.38
2010 Accounts Payable (A/P):Accounts Payable - Other	-3.88
2105 PLGIT BMO Debit Card	-21,958.67
2011 Capital Asset Payable	-451,681.02
2205 Receipts Collected for Other Entities	675.03
2210 PA Sales Tax Payable	-3,441.58
2405 Payroll Tax Payable	0.00
2605 Payroll Liabilities:FSA	1,073.24
2610 Payroll Liabilities:Life Insurance	-752.46
2620 Payroll Liabilities:Dental	99.45
2625 Payroll Liabilities:UPMC Vision	53.37
2626 Payroll Liabilities:TakeCommand	1,331.66
2630 Payroll Liabilities:SIMPLE IRA	-4,813.76
2635 Payroll Liabilities:Child Support	0.00
2710 Security Deposit	1,000.00
PA Sales Tax Payable:PA Sales Tax Payable	3,440.90
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**-486,346.47**
Net cash provided by operating activities	**$99,139.15**
INVESTING ACTIVITIES	
1325 Property & Equipment:Works in Progress	-25,450.00
Net cash provided by investing activities	**$ -25,450.00**
NET CASH INCREASE FOR PERIOD	**$73,689.15**
Cash at beginning of period	2,688,195.94
CASH AT END OF PERIOD	**$2,761,885.09**

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NORTHLAND PUBLIC LIBRARY
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Executive Director's Report – August 2026

Executing the Northland Public Library Strategic Plan 2021-2024 as we work to "enable, empower and encourage lifelong learning and discovery in a safe, welcoming space for all."

Focus	
Staffing	**Accomplishment:** CATS--Abby Doughtery has been promoted to full time! This gives the CATS dept 5 full-time employees, 1 employee at 26.25 hours and 1 opening at 17.5 hours. **Active/Ongoing:** CATS-- We are currently hiring a 17.5 Library Assistant. **Impact:** CATS-- The department will be slightly short staffed until we are able to fill the 17.5 Library Assistant, but with Abby Dougherty becoming full-time, we are not down too many hours. Having 5 full-time staff will make a huge difference in our schedules and make it easier because we will have more staff here 5 days a week!
Funding	**Accomplishment:** Foundation--Murder at the Speakeasy: A Northland Mystery Friday tickets are sold out, and less than 10 tickets remain for Saturday as of August 20th. Additionally, there is $1,500 in revenue from 4 sponsors, plus 18 individuals who opted for the $50 "supporting sponsor" ticket instead of the regular $35 price. **Active/Ongoing:** The library has received its Love You Library swag and yard signs, and the Foundation has several events scheduled, and mailers planned to arrive at donors' houses in late August. Foundation--The Children's Gala 2026: A Rainforest Adventure taking place on September 19, 2026 has sold 120 out of 300 tickets have been sold plus approximately 62 tickets are promised to sponsors. Capacity for this event is ~350 people. There is a Donor Appreciation Event scheduled for September 30 from 4-7 p.m. where we will host tours of the library, along with snacks and some other fun activities. Invitation will be sent via email to all engraved paver purchasers and donors who reach a certain giving threshold. Members of the Fundraising Committee will also call donors in advance to make sure they are aware of the event. The Foundation Finance Committee received five bids in response to the Foundation's RFP for a new financial advisor. The Committee will meet on August 27 to select finalists to be interviewed in person. Beautiful new signage has been installed on the Northland Giving Tree. A touching memorial plaque has been installed in the Travel Section in memory of one of our library donors who passed away this spring. Alexis McKinley and Johnna Melchiorre attended the inaugural Library Giving Summit at the Carnegie Library of East Liberty branch on behalf of Northland on August 18.

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	Challenge: There is still a threat from the FCC to eliminate or significantly reduce E-Rate funding. This would cause our system to lose $800,000 in funding that is used for internet access at all library locations. The period for public comment is open, and all library supporters will be asked to submit a comment about how devastating this would be to libraries and our communities.
Facility and Space	**Accomplishment:** CATS--The space looks amazing with our new signs; patrons are loving it! **Challenge:** CATS-- We need new steps under the aquarium, the current ones are too small, and children cannot put their full foot on them which leads to falls and tripping. It would be beneficial for these to be wider and attached to the structure. Rounded corners would also be better around the edges instead of the sharp corners. We have a set of bookshelves in the Picture Book area that do not correctly fit the picture books and if at some point we could replace this shelving, it would be ideal to have shelves that fit the books. **Impact:** CATS-- While speaking with Alice Beckett-Rumberger at the End of Summer Party, she mentioned that she would be willing to investigate having new steps made at no cost to the library. She also mentioned that her husband's company would like to make the area in the garden where there is seating around the tree more inviting by turning it into a sandbox. Families LOVE this area and love using the dinosaurs here and this would be a great addition to the Learning Garden.
Services	**Accomplishment:** CATS-- We ended summer reading with 1801 children and teens registered. The final event was the Petting Zoo, crafts, popsicles and musical storytime and around 350 patrons attended. Adult Services-- We had Stan Gordon on 7/25 to present "The Strange Aspects of Bigfoot" and filled the room with 65 people. We hope to have him back next year to talk about UFOs! **Active/Ongoing:** CATS-- We are in full planning mode for the fall, outreach and celebrating Winnie the Pooh's 100th anniversary in October! Adult Services-- Hali Santiago, a local therapist, presented "Prioritizing Yourself in a State of Chaos" on 8/6. We had 24 people, and almost all of them came up to Kati after thanking her for the program and saying how wonderful Hali was. Kati and Hali, along with Hali's coworker Erin, are planning more mental health talks in the coming months, including one on postpartum depression and depression and anxiety around the holidays. Bookshelf Bingo! The adult summer reading program continues to move along nicely. We only have about 2 weeks remaining. So far, we have 418 participants, with 3,309 books counted. We also have 24 staff participants, with 143 books counted! One patron said they loved the program and that it reminded her of her school-era reading incentive programs (in a good way)! Another patron who joined last week said he hadn't read for fun for years, but he had picked up the Dungeon Crawler Carl series earlier this year and was working his way through it. He appreciated the flexibility of the "your choice" squares. People universally

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	love the gum ball machine with book recommendations/stickers inside. It's nice to offer something fun and whimsical for adults! **Challenge:** CATS-- We are working hard to get more tween and teen programming attendance numbers up. We plan on reaching out to schools to see if we can get in for more visits and have student groups work with us.
Collection	**Accomplishment:** CATS-- We are currently weeding all of the collections in preparation for shifting paperback and hardbacks. We are working with tech services to get consistency on labels and will be moving bridge and teen dots to the top of the spine so all the labels can be aligned at the bottom of the books. Tech services will be relabeling all of the teen paperback, so they are the same as teen fiction. **Challenge:** CATS-- There are a lot of items that need to come back after summer reading. We need to replace the well-loved items, shift books to make way for changes, and spend the rest of our budget by late October/November in case there are issues with Ingram again.
Promoting the Library	**Accomplishment:** MarCom-- 2025 Annual Report is complete (paper copies are available to all). MarCom met with Commonplace Marketing Team to discuss opportunities for marketing, promoting and content creation for the café. We promoted the Town of McCandless "Remarkable Tree Challenge" contest on social media. Northland participated in, and featured on social media, the Marshall Township Community Day (August 22) Adult Services-- We attended Tekko once again this year promoting Allegheny County Libraries. We are a "visiting partner" organization and have a table with information and giveaways in the exhibit hall. This year 13,632 people attended! We always receive a lot of comments from people about how they love their local public libraries. We also had a bracelet making station that people enjoyed. Libraries all around the county helped staff the table, including: CLP Main, Sewickley Public Library, Carnegie Library of Homestead, Penn Hills Library, Northern Tier Library, Brentwood Library, Andrew Carnegie Free Library & Music Hall, and Greentree Library. Kati Coleman and the new Memory Cafe program were highlighted in the Tribune-Review! This program was made possible by a grant from ACLA. We hope to continue it in the future; we just may not have the funds for a catered breakfast each time! https://triblive.com/local/memory-cafe-provides-connection-support-for-dementia-patients-and-their-caregivers/ Foundation-- Amanda DeKnight and Alexis McKinley hosted approximately 40 guests

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	from The Pittsburgh Business Group for a networking event and Library tour on August 5. **Active/Ongoing:** MarCom-- We have a weeklong Public Room Rental of the new Conference Room (October 5 – 9) for a local business to use for business training! Love Your Library Month mailer in support of the Foundation has hit mailboxes – designed in house by Laura, our Graphic Designer. Love Your Library graphics, webpage and printables are all ready to go for September! Murder Mystery and Children's Gala graphics and marketing materials are out in the world and will continue to be developed for the day of the event (signage, etc.). Work continues on our new website – as of August 20 we have migrated over a lot (!) of content; framework, UX and graphics work continues – preview under development (do not share this link!). Work continues on the new exterior building entrance sign as the vendor is working on structural and material tests. **Challenge:** MarCom-- Finding staff volunteers for Community events. **Impact:** MarCom-- Since some operational and procedural changes a few years ago it is becoming increasingly difficult to find staff volunteers for community events and we have had to say "no" to more events this year due to lack of availability of volunteers and MarCom not being able to cover all the extra events.
Board Member Activities	The Building & Grounds committee chaired by Dana Getz met on August 11 and was attended by board members Noelle Ivankevich and Mike Smith. Victoria Barnosky spent some time with CATS on 8/13/26. She attended Jeanne Bondi's Mother Goose Storytime, got to meet with most of the department and brought us delicious cookies!

Incident Reports – July 2026
Accident: 0
Disturbance: 1
Internet: 0
Vandalism: 0
Medical Emergency: 0
Other: 1
Police notified: 0

Year-To-Date - 2026
Accident: 4
Disturbance: 6
Internet: 0
Vandalism: 1
Medical Emergency: 0
Other: 4
Police notified: 1

Northland Staff and Board Members serving the consortium, our (NPL's) communities, and the profession by serving on various boards, committees and Task Forces. Click here for details.

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