NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
July 22, 2025, 7:00pm
AGENDA

I. Call to Order & Roll Call:
II. An Executive Session was held on July 2, 2025 to discuss a personnel matter.

III. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

IV. President's Report: Dana Getz (5 mins.)

V. New Business:
   a. Draft 2026 Budget Review – Bob Lukitsch/Amy Steele (15 mins.)
   b. Transfer to Capital Account – (VOTE) $702,531 Bob Lukitsch, Amy Steele (15 mins.)
      i. 2023 Depreciation (not transferred in 2024, including interest) - $149,742
      ii. RAD 2023 One-time Grant to Libraries - $206,000
      iii. ERTC Receipts - $346,789
   c. 2026 Meeting Schedule Revised – (VOTE) Amy Steele (5 mins.)

VI. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch (15 mins.)
   a. Schedule update

VII. Communications:
   a. Library Marketing & Communications – Nicholas Yon (5 mins.)
   b. Departmental Updates – Kelley Moten (5 mins.)
   c. Foundation – Alexis McKinley, Don Huber (5 mins.)
   d. Junior Board Member Report – Kylie Seyler (5 mins.)
   e. Other –

VIII. Board Education:
   a. Balance sheet

IX. Unfinished Business:

X. Legal Matters:

XI. Consent Agenda (VOTE): (5 mins.)
   a. Minutes
      i. June 24, 2025 Meeting
   b. Treasurer's Report
   c. Executive Director's Report

XII. Committee and Other Reports: (10 mins.)
   i. Finance Committee
   ii. Policy & Planning Committee
   iii. Building & Grounds Committee

XIII. Board Comments

XIV. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

XV. Adjournment