NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
January 27, 2025, 7:00pm
AGENDA

I. Call to Order & Roll Call:

II. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

III. President's Report: Dana Getz (5 mins.)

IV. Retirement Acknowledgement (15 mins.)

V. Board Reorganization (25 mins.)

i. Officers - to be run by Solicitor Gilda Arroyo
    1. President (VOTE):
    2. Vice President (VOTE):
    3. Secretary (VOTE):
    4. Treasurer (VOTE):

ii. Committees
    1. Building & Grounds –
        a. Chair:
        b. Board members:

c. Continuing staff members: Bob Lukitsch, Executive Director, Kim Englert
d. Public Members: Tom Kosmala

2. Finance
    a. Chair
    b. Board members:
    c. Continuing staff members: Bob Lukitsch, Executive Director, **New Staff members: Annemarie Lamperski (Technical Services Manager), Courtney Bonnet (CATS Manager)**
    d. Municipal Representative – Zachary Filous, Franklin Park

3. Governance
    a. Chair:
    b. Board members:
    c. Continuing staff members: Executive Director, Andrea Georgic.

4. Personnel
    a. Chair:
    b. Board Members:
    c. Continuing staff members: Alexis McKinley, Ellen DiMartini, Rebecca Munoz, Executive Director. Also includes Sherry Murray, Deputy Solicitor for HR.

5. Policy & Planning:
    a. Chair:
    b. Board Members:
    c. Continuing Staff members: Kelley Moten, Adrianne Krings, Executive Director, **New staff members: Raeann MacNeil (CATS Librarian)**
    d. Continuing members of the public: Jack Murtagh. New **Public Member: Karrie Lukin**

6. ACLA Representative for General Membership meetings on Thursday March 26, Tuesday, June 23 (conflict with NPLA Board meeting) and Wednesday, October 28:
    a. Representative:
    b. Alternate:

(VOTE) To approve slate for all committees plus ACLA representative

VI. New Business:
- a. ADA Restroom update and contract (VOTE) – Amy Steele, Bob Lukitsch (15 mins.)
    - i. Motion to authorize staff to execute a contract with Clark Contracting via the Keystone Purchasing Network for the ADA restroom on the upper level not to exceed $125,000 and pending solicitor review.
- b. Interim Executive Director Compensation (VOTE) – Amy Steele, Mike Smith (5 mins.)
    - i. Motion to set compensation for Kelley Moten as Interim Executive Director at $_____ per pay period
- c. Jack Buncher Foundation Grant (VOTE) – Amy Steele (5 mins.)
    - i. Motion to temporarily restrict the $5,000 Jack Buncher Foundation End of Year Grant for CATS signage and Adult Services Furniture.
- d. Preapproved Vendors list update (VOTE) – Bob Lukitsch (5 mins.)

VII. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch (10 mins.)
- a. Grants – update
- b. Landscaping

VIII. Communications:
- a. Library Marketing & Communications – Nicholas Yon (5 mins.)
- b. Departmental Updates – Kelley Moten (5 mins.)
- c. Foundation – Alexis McKinley, Robert Tate (5 mins.)
- d. Junior Board Member Report – Varshini Senthilkumar (5 mins.)
- e. Other – Marshall Township – (2 mins.)

IX. Board Education:

a. Sunshine Act review – Amy Steele (5 mins.)

X. Unfinished Business:

XI. Legal Matters:

XII. Consent Agenda (VOTE): (5 mins.)
   a. Minutes
      i. December 9, 2025 Meeting
   b. Treasurer's Report
   c. Executive Director's Report

XIII. Committee and Other Reports: (5 mins.)
      i. Executive Search Ad Hoc Committee

XIV. Board Comments

XV. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

XVI. Adjournment