NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
August 26, 2025, 7:00pm
AGENDA

I. Call to Order & Roll Call:

II. Executive Sessions were held on August 4 at 2:00 p.m. and August 19 at 7:00 p.m. to discuss personnel matters.

III. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

IV. President's Report: Dana Getz (5 mins.)

V. New Business:
   a. Triennial Salary Study – Sherry Murray (15 mins.)
   b. Salary Schedule – (VOTE) Amy Steele (15 mins.)
   c. Junior Board Member – (VOTE) Amy Steele/Kelley Moten (15 mins.)
   d. Insurance Renewal – (VOTE) $24,761.60 Bob Lukitsch (5 mins.)
   e. Draft 2026 Budget Review – Bob Lukitsch/Amy Steele (15 mins.)
   f. Change order Approval – Bob Lukitsch/Amy Steele (25 mins.)
      i. FMS – (VOTE) Approve FMS RFCO #25 & #26 Total: $44,251.06
         1. RFCO #25 General Conditions: $22,483.03
         2. RFCO #26 General Conditions: $21,768.03

ii. Contingency Budget - (VOTE) Increase contingency allowance by $50,000

g. ADA Restroom – Update
   i. Design Work – (VOTE) Accept design work for ADA Restroom through Keystone Purchasing Network/Gordian Group/Clark Contracting/R3A $30,605.19.

VI. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch (15 mins.)
   a. Schedule update

VII. Communications:
   a. Library Marketing & Communications – Nicholas Yon (5 mins.)
   b. Departmental Updates – Kelley Moten (5 mins.)
   c. Foundation – Alexis McKinley, Mike Lamb (5 mins.)
   d. Junior Board Member Report – None
   e. Other – Office of Commonwealth Libraries – SALSA accepted Amy Steele (3 mins.)

VIII. Board Governance:
   a. Upcoming vacancies

IX. Unfinished Business:

X. Legal Matters:

XI. Consent Agenda (VOTE): (5 mins.)
   a. Minutes
      i. July 22, 2025 Meeting
   b. Treasurer's Report
   c. Executive Director's Report

XII. Committee and Other Reports: (10 mins.)
   i. Personnel Committee
   ii. Building & Grounds Committee
   iii. Strategic Planning Work Group

XIII. Board Comments

XIV. Comments from the Public: (5 mins.)

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of

the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

XV. Adjournment