NORTHLAND PUBLIC LIBRARY AUTHORITY
SPECIAL BOARD MEETING – Held in person and virtually, using Microsoft Teams
April 10, 2025, 7:30pm
MINUTES

I. Call to Order & Roll Call: The meeting was called to order by Dana Getz at 7:34 PM. Present: Irene Caliendo, Dana Getz, Tom Kosmala, Karrie Lukin, Sarah Poweska, Casey Sample, Mike Smith, and Kylie Seyler. Also present: Amy Steele, Bob Lukitsch, Kelley Moten, Nicholas Yon, and Gilda Arroyo.

II. Comments from the Public: None

III. President's Report: Dana Getz: None

IV. New Business:

a. **Sprinkler System (VOTE) – Bob Lukitsch/Amy Steele:** There is not enough water pressure in our existing sprinkler lines to accommodate sprinkler system needs in the new addition. This must be rectified before we can receive an occupancy permit for the new addition. A new inline pump will need to be installed which requires an emergency power supply and must be located in a fire-rated space. All sprinkler heads in the existing building must be replaced with upgraded "quick response type heads." Waiting on estimates for cost and timeline implementation. Caliendo inquired about funding for this project. Steele feels part or all of the costs could come out of the New Northland contingency funds; capital funds could be used to cover costs if needed. Motion to authorize staff to use ABC Fire Extinguishers, Inc. to replace all existing sprinkler heads that are not already "quick response heads" with quick response heads throughout the building, duly made by Tom Kosmala and unanimously carried. Motion to authorize staff to either use the RFCO process to direct Vrabel Plumbing to order and install an in-line pump on the main sprinkler line or to contract with a CoStars vendor to order and install an in-line pump decision to be based on cost and availability/time to completion estimates, duly made by Irene Caliendo and unanimously carried. Motion to authorize staff to engage Merit Electrical Group through the CoStars state approved procurement process to purchase and install a natural gas-powered generator adequate to operate the in-line sprinkler system pump, duly made by Mike Smith and unanimously carried. Motion to authorize staff to use RFCO process to direct FMS Construction Co. to design/build the sprinkler room to fire-rating standards and size required to house the in-line pump, duly made by Karrie Lukin and unanimously carried. Motion to authorize staff to execute an "Add Service" addendum to the R3A contract if additional design work is required to complete the work needed to obtain the necessary water pressure for the new sprinkler system, duly made by Sarah Poweska and unanimously carried.

V. New Northland - Entrance/Staircase Project Update: Amy Steele/Bob Lukitsch:

a. **Café Vendor Lease (VOTE) – Amy Steele/Dana Getz/Gilda Arroyo:** An Executive session was called at 8:09 PM for questions and discussion with solicitor about the lease. The Executive session ended at 8:31 PM. Motion to accept the Commonplace Coffee lease as proposed and negotiated by the Northland team, duly made by Irene Caliendo and unanimously carried.

VI. Unfinished Business: None

VII. Legal Matters: None

VIII. Board Comments: None

IX. Comments from the Public: None

X. Adjournment: Motion to adjourn duly made by Tom Kosmala and unanimously carried. The meeting adjourned at 8:25 PM.

Respectfully submitted,

Sarah Poweska
Secretary