NORTHLAND PUBLIC LIBRARY AUTHORITY

Policy & Planning Committee MEETING – Held in person and virtually, using Microsoft Teams

Tuesday, July 8, 2025, 7:00pm

MINUTES

I. Call to Order: The meeting was called to order at 7:01 PM. In attendance: Dana Getz (remotely), Adrianne Krings (remotely), Karrie Lukin (remotely), Kelley Moten, Jack Murtagh (remotely), Sarah Poweska, Michael Smith, and Amy Steele

II. Comments from the Public: None

III. Donation Policy

The committee reviewed a draft of the Library's first donation policy. The NPL Foundation already has a donation policy, but this version is specifically for the Library, as it is a requirement of certain institutional funders. The policy will also guide the Library in its discernment of and ability to accept in-kind donations. The committee discussed the policy and made minor changes to its language. The committee decided that it should be taken up at the next board meeting for final approval.

IV. Strategic Planning: Survey and Next Steps

Kelley presented the internal survey results to the Committee. The sub-committee concentrating on external relations agreed to find time to meet over the next few weeks and develop a survey and strategy of reaching out to external stakeholders. The Committee agreed that more than one additional meeting would be needed over the next couple of months in order to adhere to the original schedule of finalizing the strategic plan by December.

V. Minutes April 8, 2025 Policy & Planning Committee Meeting – Kelley motioned to approve the minutes. Sarah seconded the motion. The motion passed unanimously.

VI. Adjournment: The meeting was adjourned at 8:28 PM. Kelley motioned to approve, and Sarah seconded. The motion passed unanimously.