NORTHLAND PUBLIC LIBRARY AUTHORITY
Personnel Committee MEETING – Held in person and virtually, using Microsoft Teams
October 14, 2025, 7:00 p.m.
AGENDA and MEETING SUMMARY

I. Call to Order: Meeting was called to order at 7:01p by Irene Caliendo

II. In attendance: Irene Caliendo, Casey Sample, Sarah Poweska, Amy Steele, Alexis McKinley, Annemarie Lamperski, Ellen DiMartini
Excused: Dana Getz, Rebecca Munoz, Sherry Murray

III. Comments from the Public: There were no comments from the public.

IV. New Business:

A. 2026 Raise Pool and Promotions – Amy Steele
Amy presented a summary of the merit raise pool and staffing considerations for 2026. The Authority Board approved the budget at the September Board meeting. Amy reported that she has made budget presentations to 2 of 5 municipalities (Marshall and McCandless) and the requested budget amounts were approved. A presentation also was made to Franklin Park. No vote was taken, but there were no issues with the budget. Sarah Poweska reported that Ross has begun the budget process.

B. Foundation Board retention – Alexis McKinley
Alexis presented current Foundation Board member, Sara Hammel, for retention. Both Alexis and Amy highly endorse Sara for retention on the Foundation Board. Sara was approved unanimously to serve for a 3 year term.

V. Old Business:

A. Irene Caliendo gave a status report on behalf of the ED Search Committee: Dana Getz, Michael Smith and Irene Caliendo will represent the Authority Board on the Search Committee. These members met with Mandy Simon (Bradbury Miller) for an initial meeting. Ms. Simon will provide a draft job announcement to the Committee by Oct. 24th. The job will be posted on various websites between Oct 28th and Dec. 7th. Candidates for the first

round of interviews will be selected on Dec. 22. The target date for extending an offer is the second week of Feb. 2026.

VI. Minutes from July 30, 2025 – Motion to approve minutes was made by Amy Steele. The motion was approved. Casey Sample abstained.

VII. Legal Matters: None

VIII. Comments from the Public: There were no comments from the public.

IX. Adjournment: Motion to adjourn was made by Alexis Mckinley. Motion passed. Meeting was adjourned at 7:20pm.