NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
March 24, 2026, 7:00pm
MINUTES

An Executive Session was held immediately prior to this meeting at 6:45 PM for attorney-client communications.

I. **Call to Order & Roll Call:** The meeting was called to order by Mike Smith at 7:03 PM. Present: Irene Caliendo, Alan Cech, Dana Getz, Noelle Ivankevich, Casey Sample, and Mike Smith. Excused: Sarah Poweska and Varshini Sentilkumar. Also present: Amanda DeKnight, Kelley Moten, Nicholas Yon, Alexis McKinley, Gilda Arroyo, Jack Hickerson, Mike Lamb, Adrianne Krings, and Courtney Bonnet.

II. **Comments from the Public:** None.

III. **President's Report: Michael Smith:** Introduction of the new Executive Director, Amanda DeKnight. Thanked Interim Executive Director, Kelley Moten, for her work.

IV. **New Business:**
   a. **We need board members to participate in the district negotiations. The meeting will take place on May 5th at 1:00 p.m. and involves going over the District Center (CLP) budget. Anyone interested? – Kelley:** Smith volunteered to attend.
   b. **"Northland Library" exterior sign – Nicholas & Alexis (VOTE):** NPLF has agreed to fund this project (not to exceed $20,000). Motion to approve the design bid as put forth in the document, duly made by Noelle Ivankevich, and unanimously carried.
   c. **Commonplace Coffee exterior signs – Nicholas & Kelley (VOTE):** Motion to approve the Commonplace Coffee signs for both Hillvue Ln and Cumberland Rd as proposed, duly made by Casey Sample, and unanimously carried.
   d. **Upper-level restroom update – Kelley:** The estimate came in below the approved $125,000.
   e. **ACLA General Membership Meeting March 26, 7:00 p.m.:** Sample will be attending.

V. **Communications:**
   a. **Library Marketing & Communications – Nicholas Yon:** Working with Children and Teen Services Department to design new signage for collections and wayfinding thanks to funding from a grant. April 19-25 is National Library Week. Preparing graphics for Summer Reading as well as signage for the Garden Gala. Highlighted the popular new social media short-form videos.

b. **Departmental Updates – Kelley Moten:** Northland's program attendance and door count are significantly up in 2026.
c. **Foundation – Alexis McKinley, Mike Lamb:** 279 patrons have purchased Garden Gala tickets so far. Created new initiative, an Amazon Wishlist. Patrons can purchase staff requested items that are not within our budget. National Library Giving day is April 1.
d. **Junior Board Member Report – Varshini Senthilkumar:** None.

VI. **Board Education: Databases: guest speaker Adrianne Krings:** Krings highlighted database resources that patrons can access through the Northland's website.

VII. **Unfinished Business:** None.

VIII. **Legal Matters:** Working on updating the Articles of Incorporation.

IX. **Consent Agenda: (VOTE)**
a. **Minutes**
    i. **February 24, 2026 Meeting**
b. **Treasurer's Report**
c. **Executive Director's Report**

Motion to approve the consent agenda, duly made by Caliendo and carried, 5 votes in favor and 1 abstention (Sample).

X. **Committee and Other Reports:**
a. **Personnel Committee:** The committee discussed an On Boarding list for DeKnight. A revision to the Employee Handbook was also discussed but tabled until DeKnight could contribute.

XI. **Board Comments:** Caliendo announced her departure from the Board after June 30, 2026. McCandles is in the process of finding a replacement to serve the remainder of her term.

XII. **Comments from the Public:** None.

XIII. **Adjournment:** Motion to adjourn duly made by Casey Sample and unanimously carried. The meeting adjourned at 8:21 PM.

Respectfully submitted,

Dana Getz
Secretary