NORTHLAND PUBLIC LIBRARY AUTHORITY
BOARD MEETING – Held in person and virtually, using Microsoft Teams
April 28, 2026, 7:00pm
MINUTES

I. **Call to Order & Roll Call**: The meeting was called to order by Mike Smith at 7:01 PM. Present: Irene Caliendo, Alan Cech, Dana Getz, Noelle Ivankevich, Sarah Poweska, Casey Sample, and Mike Smith. Excused: Varshini Sentilkumar. Also present: Amanda DeKnight, Kelley Moten, Bob Lukitch, Nicholas Yon, Alexis McKinley, Annemarie Lamperski, Courtney Bonnet, Alan Shuckrow, Nathan Babich, Carlos Correa, and Rich Tice.

II. **Comments from the Public:** None.

III. **President's Report: Michael Smith:** Smith highlighted the success of the Garden Gala. Thanked Moten for organizing a lovely volunteer luncheon.

IV. **New Business:**

a. **Approval of the 2025 Library Financial Audit (VOTE):** Rich Tice of McCall Scanlon & Tice, LLC presented the 2025 Audit Report. There were no difficulties dealing with management. Tice suggested considering consolidating the NPLA and NPLF audits. Motion to approve the 2025 Library Financial Audit, duly made by Alan Cech, seconded by Irene Caliendo, and unanimously carried.

b. **Approval of the Revised Tutor Policy (VOTE):** Motion to approve the Revised Tutor Policy, duly made by Irene Caliendo, seconded by Noelle Ivankevich, and unanimously carried.

c. **Approval of the Revised Borrowing Policies (VOTE):** Motion to approve the Revised Borrowing Policies with the amended language of "the rate then in effect", duly made by Irene Caliendo, seconded by Casey Sample, and unanimously carried.

d. **Approval of the Donation Policy (VOTE):** New policy regarding how gifts to the library are to be handled. The Board discussed and considered that they may like to see some revisions. Motion to table the Donation Policy duly made by Irene Caliendo, seconded by Alan Cech, and unanimously carried.

e. **Approval of the Revised Privacy and Confidentiality Policy (VOTE):** Motion to approve the Revised Privacy and Confidentiality Policy, duly made by Dana Getz, seconded by Casey Sample, and unanimously carried.

f. **Approval of the Revised Unattended Children and Vulnerable Adults Policy (VOTE):** Considering an update to our Unattended Minors policy to add Vulnerable Adults and an age change to unattended minors. The Board discussed and considered that they may like to see some revisions. Motion to table the Revised Unattended Children and Vulnerable Adults Policy, duly made by Irene Caliendo, seconded by Sarah Poweska and unanimously carried.

g. **Adoption of the Resolution for the Articles of Incorporation (VOTE):** The Authority's 50 year life span, as established by the Pennsylvania Municipal Authorities Act (the "Act") expires March 2027. The Solicitor presented a resolution that would Amend the Articles of Incorporation for another 50 years in compliance with the Act. Next we will present the resolution to our municipalities and ask them to adopt similar ordinances or resolutions. Motion to adopt the Resolution for the Articles of Incorporation, duly made by Alan Cech, seconded by Noelle Ivankevich, and unanimously carried.
h. **Request to Transfer Funds to Capital Savings (VOTE):** Motion to approve the transfer of funds to Capital Savings, duly made by Dana Getz, seconded by Irene Caliendo, and unanimously carried.
i. **Operating Reserve Adjustment Proposal (VOTE):** Motion to adjust the amount of the Operating Reserve to reflect Adjustment Proposal, duly made by Irene Caliendo, seconded by Dana Getz, and unanimously carried.
j. **Fidelity Bond and Insurance:** DeKnight and Lukitsch are currently reviewing our policies to evaluate our levels of insurance.

V. Board Education:

a. **Value and Services Offered by the eiNetwork – Carlos Correa:** Correa, Executive Director of eiNetwork, highlighted the many ways that eiNetwork supports libraries in Allegheny County.

VI. Communications:

a. **Library Marketing & Communications – Nicholas Yon:** Large variety of social media content for National Library Week, including partner content from the Town of McCandless. MarCom created the graphics and signage for the Garden Gala. Children and Teen Services Summer Reading Calendar and Bookshelf Bingo were created in-house by MarCom. Northland attended the Baierl YMCA Healthy Kids Day on Saturday, April 18. Northland will attend other community events including the Franklin Park Community Day, the Ross Township Community Day, and the Ross Township Independence Day Parade.
b. **Departmental Updates – Kelley Moten:** Lamperski highlighted a consortium-wide cataloging change.
c. **Foundation – Alexis McKinley:** 360 people attended the Garden Gala. Net over $57,000 which is a record! The NPLF have received 44 items donated through our Amazon Wishlist.
d. **Junior Board Member Report – Varshini Senthilkumar:** None.

VII. Unfinished Business:

a. **Restroom update:** The estimate came back within the budget that the board previously approved.

VIII. Legal Matters:

a. **ED Contract Signature:** DeKnight signed her Executive Director contract.

IX. Consent Agenda (VOTE):

a. **Minutes**

i. **March 24, 2026 Meeting**

b. **Treasurer's Report**

c. **Executive Director's Report**

Motion to approve the consent agenda, duly made by Noelle Ivankevich, seconded by Alan Cech, and carried, 6 votes in favor and 1 abstention (Poweska).

X. Committee and Other Reports:

a. **Policy and Planning Update:** The Strategic Plan is moving forward. DeKnight is gathering more external and internal feedback from stakeholders. The committee will be drafting the Strategic Plan at their next meeting.

XI. Board Comments: None.

XII. Comments from the Public: None.

XIII. Adjournment: Motion to adjourn duly made by Irene Caliendo, seconded by Casey Sample, and unanimously carried. The meeting adjourned at 9:05 PM.

Respectfully submitted,

Dana Getz
Secretary