NORTHLAND PUBLIC LIBRARY AUTHORITY
Governance Committee MEETING – Held in person and virtually, using Microsoft Teams
May 8, 2025 7pm

Meeting Minutes

I. Call to Order: Made by Ms. Sample at 7:04. Present were Casey Sample, Jayme Kostandinu, Andrea Georgic, Michael Smith and Amy Steele. Excused was Irene Caliendo and Dana Getz.

II. Comments from the Public: (5 mins.)
PUBLIC COMMENT ON AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

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III. New Business:
A. New Board Member Recruitment
Best ways to recruit members
The committee discussed pathways to recruit new board members. Some topics were 1) Talk to the current sitting board member whose term is ending for contacts or ideas 2) Discuss with staff if they know any patrons interested in serving 3) Approach Foundation board for any contacts they have who could be interested 4) Reach out or post on our social media page, or re-share posting from the municipality with an opening.

IV. Unfinished Business:
A. New Board member orientation revision: Review latest edit before presentation to full Board

1. Board Portal buildout – The Board portal training area which was started by Ms. Steele will be revisited by Ms. Georgic and Ms. Sample to complete a self guided checklist by the year end.
2. Board mentors
   This benefits and drawbacks of a board mentor were discussed by the committee. Overall the committee agreed that a letter from the board president welcoming a new board member to the Board would be appropriate for a new member. The offer to help and advise could be made, but not mandated to assign as official mentor.

B. Approval of February 13, 2025 meeting summary
   A motion to approve the previous meeting summary was made by Ms. Georgic and seconded by Mr. Smith. The summary was approved unanimously.

V. PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY At this time, citizens may address the Authority Board on non-agenda items. Only residents and taxpayers of the Northland's five supporting municipalities will be permitted to address the Authority Board. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups will be required to designate a spokesperson to represent them before the Board. The designated spokesperson may speak for a maximum of 10 minutes. Speakers are asked to clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record. Speakers are reminded that the Authority Board uses these comment periods as opportunities to gather information and not to respond directly to concerns raised. Information gathered will not be discussed at the current meeting, but instead will be referred by the President to the Executive Director, Department Manager, and/or a Committee for review and to prepare an appropriate response which will be communicated to the entire Authority Board.

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VI. Adjournment:

A motion to adjourn the meeting was made by Ms. Steele and seconded by Mr. Smith. The motion passed unanimously and the meeting was adjourned at 7:57 PM.