NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams

June 16, 2025, 2:00 p.m.

Minutes

I. Call to Order: The meeting was called to order at 2:00 p.m. Present: Tom Kosmala, Nicholas Yon, Alexis McKinley, Kati Coleman, Kelley Moten, Bob Lukitsch, Amy Steele (excused Dana Getz, Kim Englert)

II. Comments from the Public: None

III. New Business:

a. New Northland Project
    i. Review of Project Status - Bob Lukitsch & Amy Steele
        1. Sprinkler System – The pump has been ordered and this project is moving forward. The generator size has been an issue and Staff is moving to engage Tower Engineering to make the final decision. A meeting with the gas company went well and Staff is awaiting more information on meter size, location and screening. In response to a question about the entity in charge of the generator/gas line installation it was explained that Merit Electric is the CoStars vendor in charge of this phase of the project, but that their expertise in fire pump installations is lacking, which is driving the need to get Tower more involved (as designer).
        2. Exterior stairs – It was expected that this would begin in the next few days but the weather has caused a delay.
        3. Furniture – Some items are expected by the end of July, with the majority arriving by Sept. 5 and the remainder by September 23.
        4. Other updates – A new schedule is expected on Friday but the expectation is the completion date will not get pushed out (again). The acoustic ceiling tile arrived but the wrong color (natural) was delivered by mistake. Due to the long lead time for this product, the decision was made to go ahead and install it and then decide whether to accept the manufacturer's offer to paint it or request a credit. In response to a question as to whether it is a realistic

timeframe to complete construction by September, Amy said that is still our expectation. Amy also mentioned it is time to start planning for a return to normal, moving Circ into the new desk area and retrieving the furniture from off-site storage. There was a brief discussion about the Conference Room furniture and Amy explained that the tables for that area were a donation from the Pittsburgh Foundation and the chairs will be the blue upholstered stacking chairs already in the building (after a thorough cleaning and paint touch up). There was also a question about the bench at the inside of the new entrance that a donor expressed interest in naming rights for and Amy explained it was taken out of the project but that we could either buy or build a bench to accommodate this donor's request.

5. Landscaping – Amy asked for volunteers to staff a subcommittee to handle the landscaping planning process. They would consult with Mr. Anderson but would have latitude to use or reject his suggestions (beyond the mature maple tree to match the one in the Learning Garden. Tom and Bob volunteered to be on this subcommittee, and other names mentioned were Rebecca and Alice Beckett-Rumberger from the Foundation Board.
6.

IV. Unfinished Business:
   a. None

V. Minutes from May 19, 2025 meeting Kati made a motion to accept the Minutes of the May 19 meeting, seconded by Alexis and the motion passed unanimously.

VI. Additional Update: Alexis mentioned that she is working with Nicholas on the planned Ribbon Cutting and Grand Opening events, which are expected to take place in late September and early October.

VII. Comments from the Public: None

VIII. Adjournment: Amy moved adjournment of the Meeting, Nicholas seconded and the Meeting was adjourned at 3:13 p.m.