NORTHLAND PUBLIC LIBRARY AUTHORITY

**Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams**
**July 14, 2025, 2:00 p.m.**
**Minutes**

I. Call to Order: The meeting was called to order at 2:14 PM. Present: Tom Kosmala, Dana Getz, Nicholas Yon, Alexis McKinley, Kati Coleman, Kelley Moten, Bob Lukitsch, Amy Steele, Kim Englert)
   a. It was suggested that the Committee invite Lisa Akenhead to join as an ad hoc Circulation member to replace Jayme Kostandinu.

I. Comments from the Public: None

II. New Business:

   a. New Northland Project
      i. Review of Project Status - Bob Lukitsch & Amy Steele
         1. Sprinkler System – anticipated schedule, updated costs; The fire rating of the room is proceeding with FMS to install a new fire rated door, and Nick has offered his father's service as painter of the intumescent paint. The gas line and meter work needs to be scheduled and the electrical work design finalized.
         2. Exterior stairs & Pavers; All of the old steps were demolished which means there won't be a need for binder to hold the replaced surface. Full new steps will be poured and the forms are being built. In a response to a question, Amy mentioned that the forms were inspected by the Building Inspector and it seems they will pass inspection. The pavers will be laid as soon as the cement work is finished (they are not on site yet). Once the stairs are finished the new railings will be installed.
         3. Furniture – anticipated delivery dates, lower-level entry benches; The furniture is currently scheduled to be delivered sooner than expected (the bulk of it coming in late August). In response to a question it may be possible that the new furniture will all be in place by the Murder Mystery in early September, but unlikely. The outside benches were redesigned to provide adequate railing protection on the upper patio. Nick will build a bench right inside the door that will coordinate with the new counters. (naming rights

already sold).

4. Upstairs Restroom; Amy spoke with the architects about this project last week and this work will start moving forward.
5. Landscaping; The landscaping is the Library's responsibility and has been assigned to a sub-committee chaired by Tom Kosmala. Rebecca Munoz and Maggi Didycz will be invited to serve, along with Tom and Bob.

III. Unfinished Business:

a. None but updates were provided on a number of items; Walk off mat was installed upstairs and was not a material submitted for Library approval – staff is working to obtain more of this material to replace the carpet inside the vestibule so it at least will match. Also mentioned was the upstairs flooring – the transitions and seams still need to be addressed by the flooring contractor, but the new wood trim has been installed around the existing casework. Shelving is going in and a manager has been hired by Commonplace Coffee to run the café.

IV. Minutes from June 16, 2025 meeting - Kelley made a motion to accept the Minutes of the June 16 meeting, seconded by Amy and the motion passed unanimously.

V. Comments from the Public: None

VI. Adjournment: Kim moved adjournment of the Meeting, Kelley seconded and the Meeting was adjourned at 2:50 p.m.