NORTHLAND PUBLIC LIBRARY AUTHORITY

Building and Grounds Committee MEETING – Held in person and virtually, using Microsoft Teams
February 10, 2026, 7:00 p.m.
MINUTES

I. Call to Order: The meeting was called to order at 6:58 p.m. Present: Dana Getz, Tom Kosmala, Noelle Ivankevich, Kelley Moten, and Bob Lukitsch (Amy Steele and Kim Englert were excused).

II. Comments from the Public: (5 mins.)

NTR

III. New Business:

a. New Northland Project
   i. Review of Project Status

Bob Lukitsch & Amy Steele (30 mins.) Bob covered the remaining issues that need to be addressed, including the parking lot ponding (between the handicapped parking spaces), the upstairs expansion joint (lifting out of the channel) and some remaining glitches with the lighting controls. In response to a question, Bob explained that we had signed off on the "substantial completion" paperwork, but had not yet paid the FMS or Sargent retainage amounts.

1. Furniture

Lower-level entry Bob explained the three options: 1. Leave it empty, 2. Use furniture we already have, 3. Buy new. Dana made a good case for adding café seating in that area, either more of what was purchased for the Project, or is that is too expensive, find some less expensive alternative table/chair combinations from a Restaurant supply store. Bob will cost out those two options.

2. Landscaping

Bob presented the plan that the landscape subcommittee had come up with and it was well received. In response to a

question regarding the caliper dimension that needs to be replaced, after the meeting Bob confirmed that it is 18 inches. The Committee expressed thanks to Rebecca for creating the graphical presentation of the landscape design plan. It was mentioned that we will need to find a contractor to help with this work, especially the planting of the large caliper tree over by the Learning Garden.

3. Stair Railing Remediation

   Bob covered the situation with respect to the handrail having too much space, although it does meet code, and the suggestion that we put something in the opening(s) like a rod or bar to reduce the gap. In response to a question about whether any fix is really necessary, Kelley stated that many of the Staff feel it needs to be addressed. Bob will get a price on having a rod placed just where the tape currently is.

b. Upstairs Restroom

   Bob explained that the drawings were finalized and Clark is currently preparing a proposal.

c. Driveway

   Bob explained that there are some areas of the parking lot that will need to be repaved this year (the book drop drive through and the cut across the entrance) but that if there are any other smaller areas that are bad enough it might make sense to have those patched at that time.

d. Lower Level Parking Lot Lighting

   Bob explained that some of the lights remain out as the electrician is waiting until the snow banks melt as they will need to take down the poles to find the short(s) in the wiring.

e. Snow Plowing

   Bob covered the snow plowing situation whereby Tom Herrmann's truck breakdown required finding a new vendor in the middle of the big snow fall. That vendor seems to be working out and might be a better

option for the future as the company has more than one truck/driver.

IV. Unfinished Business:

NTR

V. Minutes from November 11, 2025 meeting (3 mins.)

Tom made a motion to accept the Minutes of the November 11 meeting, seconded by Dana and the motion passed with 2 abstentions.

VI. Comments from the Public: (5 mins.)

NTR

VII. Adjournment

Tom moved adjournment of the Meeting, Noelle seconded and the Meeting was adjourned at 7:56 p.m